ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: FALL 2011

Course Prefix: GEL  NO: 1240  TITLE: NATURAL DISASTERS  CATALOG:  

DEPARTMENT: WATER RESOURCES TAG Eligible:  
TAG Attached:  
AP Eligible:  

SUBMITTED BY: Dr. DeBonne N. Wishart  09-21-2011  

I. TYPE OF REQUEST: (Check all that apply):
   X  New Course   Change Course Description   Credit Hours: 3.0
   Change Course Number   Change Requirements for Major/Minor   Replaces:
   Change Course Title   Include in Transfer Module   Delete: From Gen. Ed. List of Courses
   Change Credit Hours   X Include in Gen. Ed. Requirements   Other:

II. GRADE TYPE:
   ■ A-F, I, Z, or FZ   □ S or U   □ CR/NC   □ NG   □ IP

III. SUMMARY OF REQUEST:
Add GEL 1240 NATURAL DISASTERS to the General Education list of courses.

IV. COURSE DESCRIPTION: GEL 1240. Natural Disasters (I, II; 3) – An examination of the causes, effects, and options available to mitigate natural disasters such as earthquakes, volcanic eruptions, landslides, subsidence, flooding, severe weather, and meteoritic impacts. No Prerequisites are required.

V. REASON FOR REQUEST: This is an introductory course that allows students to explore the scientific principles and concepts of natural hazards while adequately increasing their awareness and level of preparation.

VI. IMPACT STATEMENT: Students taking this course will learn to make informed decisions regarding geologic hazards that may impact life and the environment.

VII. REQUIRED APPROVALS:
Department  
College  
University Senate  
VP Academic Affairs  
President  
Board of Trustees (if applicable)  

     Date  
     Signature of Chair
     Date  
     Signature of Dean
     Date  
     Signature of President
     Date  
     Signature
     Date  
     Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date  
Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Date  
Signature

Reason for Return:

Rev: 03-01-09
TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: HIS NO: 1110 TITLE: Introductory History of Africans in the U.S. CATALOG: PAGE:

DEPARTMENT: Humanities TAG Eligible: X TAG Attached: AP Eligible:

SUBMITTED BY: Dr. Anthony Mijbourn 28 Feb 2012

I. TYPE OF REQUEST: (Check all that apply):
- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- X Change Course Description
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include in Gen. Ed. Requirements
- Credit Hours:
- Replaces:
- Delete:
- Other:

II. GRADE TYPE:
X A-F, I, Z, or FZ S or U CR/NC NG IP

III. SUMMARY OF REQUEST:
1. This course (HIS 1110) fulfills Central State’s General Education Requirements.
2. New Description:

   Add to the current description: Prerequisite: Pre/co-requisite of English 1100 or 1101.

IV. COURSE DESCRIPTION:

HIS 1110. Introductory History of Africans in the U.S. (I, II; 3) A general history survey of people of African descent in North America, covering such topics as slavery, the abolitionist movement, reconstruction and the rise of segregationist laws, the Harlem Renaissance, and the movement for human and democratic rights. The unique experience of people of African descent in America and its affinity with the main themes of North American history will be emphasized. Prerequisite: Pre/co-requisite of English 1100 or 1101.

V. REASON FOR REQUEST:

Students who are enrolled in ENG 0950 lack the necessary writing skills to pass the course.

VI. IMPACT STATEMENT:

This change will improve retention by increasing the number of students passing 1110 on the first attempt. As a result, graduation rates for 4-6 years will improve. The change can potentially increase the number of majors and minors in History by ensuring students have the necessary skills to be successful as History majors or minors.

VII. REQUIRED APPROVALS:

Department
College
University Senate
VP Academic Affairs
President
Board of Trustees (if applicable)

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Reason for return:

Date Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: HIS  NO: 1121 TITLE: Global History to 1500 CATALOG: PAGE:

DEPARTMENT: Humanities TAG Eligible: X TAG Attached: AP Eligible:

SUBMITTED BY: Dr. Anthony Milburn 28 Feb 2012

I. TYPE OF REQUEST: (Check all that apply):

- New Course
- Change Course Number X Change Course Description
- Change Course Title
- Change Credit Hours
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include in Gen. Ed. Requirements
- Credit Hours: 
- Replaces: 
- Delete: 
- Other: 

II. GRADE TYPE:

x A-F, I, Z, or FZ S or U CR/NC NG IP

III. SUMMARY OF REQUEST:

(1) This course (HIS 1121) fulfills the General Education Requirements.
(2) New Description:

Add to the current description: Prerequisite: Pre/co-requisite of English 1100 or 1101.

IV. COURSE DESCRIPTION:

HIS 1121. Global History to 1500 (I, II; 3) Beginning with the emergence of humanity in Africa, this course will deal with trends in the development of human culture in China, India, the Middle East, Europe, Africa, and the Americas. Each of these regions will be examined in their efforts to build systems of government, religion, and national unity. Interactions among these regions will be examined from the standpoint of trade, war, empire, and scientific and technological exchange. Prerequisite: Pre/co-requisite of English 1100 or 1101.

V. REASON FOR REQUEST:

Students who are enrolled in ENG 0950 lack the necessary writing skills to pass the course. This has resulted in a large number of students repeating the course.

VI. IMPACT STATEMENT: This change will improve retention by increasing the number of students passing 1121 on the first attempt. As a result the 4-6 year graduation rates will improve. The change can potentially increase the number of majors and minors in History by ensuring students have the necessary skills to be successful as History majors or minors.

VII. REQUIRED APPROVALS:

Department
College
University Senate
VP Academic Affairs
President
Board of Trustees (if applicable)

[Signatures and dates]

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: HIS No: 1122 TITLE: Global History since 1500 CATALOG: PAGE:

DEPARTMENT: Humanities TAG Eligible: X TAG Attached: AP Eligible:

SUBMITTED BY: Dr. Anthony Milburn 28 Feb 2012

I. TYPE OF REQUEST: (Check all that apply):

- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- X Change Course Description
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include in Gen. Ed. Requirements
- Credit Hours:
- Replaces:
- Delete:
- Other:

II. GRADE TYPE:

x A-F, I, Z, or FZ
S or U
CR/NC
NG
IP

III. SUMMARY OF REQUEST:

1. This course (HIS 1122) fulfills the General Education Requirements.

2. New Description:

Add to the current description: Prerequisite: Pre/co-requisite of English 1100 or 1101.

IV. COURSE DESCRIPTION:

HIS 1122. Global History since 1500 (I, II; 3) Efforts to build centralized states in Western Hemispheric, African, European, and Asian cultures will be examined. Trade and exploration leading to Europe’s rise to worldwide hegemony will be examined from the standpoint of the impact on Native, African, and Asian cultures resulting in slavery, colonialism, and world war, concluding with the Cold War and independence struggles in the 20th Century. Prerequisite: Pre/co-requisite of English 1100 or 1101.

V. REASON FOR REQUEST:

Students who are enrolled in ENG 0950 lack the necessary writing skills to pass the course. This has resulted in a large number of students repeating the course.

VI. IMPACT STATEMENT: This change will improve retention by increasing the number of students passing 1121 on the first attempt. As a result the 4-6 year graduation rates will improve. The change can potentially increase the number of majors and minors in History by ensuring students have the necessary skills to be successful as History majors or minors.

VII. REQUIRED APPROVALS:

Department Date Signature of Chair
College Date

University Senate
VP Academic Affairs Date

President Date

Board of Trustees (if applicable)

Date Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date Signature

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date Signature

Rev. 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: HIS NO: 2100 TITLE: Historiography and Historical Research Methods CATALOG:

DEPARTMENT: Humanities TAG Eligible: TAG Attached: AP Eligible:

SUBMITTED BY: Dr. Anthony Milburn 28 Feb 2012 Type or Print Name Date Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply):

___ New Course  X Change Course Description  ___ Credit Hours:

___ Change Course Number  ___ Change Requirements for Major/Minor  ___ Replaces:

X Change Course Title  ___ Include in Transfer Module  ___ Delete:

___ Change Credit Hours  ___ Include in Gen. Ed. Requirements  ___ Other:

II. GRADE TYPE:

X A-F, I, Z, or FZ  S or U  CR/NC  NG  IP

III. SUMMARY OF REQUEST:

(1) New Description:

(2) New Title

IV. COURSE DESCRIPTION:

HIS 2100. Historiography and Historical Research Methods (1; 3 – On demand) Research Methods History 2100 is an introduction to the study and discipline of history. As such, this course focuses on the philosophy, methodology, and practice of history as an academic discipline, with an emphasis on the diversity of modern historiography, the problem of objectivity, and the professional standards of historical scholarship. The ultimate goal is to prepare the student for success as a student and professional in the field of history.

V. REASON FOR REQUEST:

To clarify the expectations and purpose of the course.

VI. IMPACT STATEMENT:

This change will improve retention by increasing the number of students successfully completing the program of study leading to a major in History. As a result it is anticipated that the program’s graduation rates for 4-6 years will improve. The change can potentially increase the number of majors and minors in History by ensuring students have the necessary skills to be successful as History majors or minors.

VII. REQUIRED APPROVALS:

Department  

College  

University Senate  

VP Academic Affairs  

President  

Board of Trustees (if applicable)

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date  Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Date  Signature

REASON FOR RETURN:

ACADEMIC PROGRAM REQUEST FORM INSTRUCTIONS

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE ______________ FALL 2012 ______________

Course Prefix: HIS NO: 2245 TITLE: Introduction to African Civilizations CATALOG: _________ PAGE: _________

DEPARTMENT: Humanities TAG Eligible: _________ TAG Attached: _________ AP Eligible: _________

SUBMITTED BY: Dr. Erin H. Moore Type or Print Name 02/29/2012 Date Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply) :  
___ New Course  X Change Course Description  
___ Change Course Number  ___ Change Requirements for Major/Minor  
___ Change Course Title  ___ Include in Transfer Module  
___ Change Credit Hours  ___ Include in Gen. Ed. Requirements

II. GRADE TYPE:

X A-F, I, Z, or FZ  S or U  CR/NC  NG  IP

III. SUMMARY OF REQUEST:

This course will be offered Fall Semesters during Odd Years.

IV. COURSE DESCRIPTION:

HIS 2245. Introduction to African Civilizations (I; 3 - Odd Years) This course provides an introduction to the classical civilizations of Africa, beginning with the origins of humanity, to the development of Ancient Egypt (Kemet), Nubia, and Kush, as well an exploration of the Great Kingdoms of Central and Western Africa. Africa’s social, spiritual, cultural, and political development will be examined in detail, as well as the maintenance of cultural continuity with the migration of African people. Key individuals and events will also be discussed.

V. REASON FOR REQUEST:

In order to ensure that History Majors, Minors, and Education Majors who need History courses graduate on time, we need to establish a consistent and reliable schedule of when courses will be offered. All upper level history courses are being placed on a permanent rotational schedule.

VI. IMPACT STATEMENT:

There is no additional impact of university resources due to this change.

VII. REQUIRED APPROVALS:

Department Date Signature of Chair

College Date Signature of Dean

University Senate Date Signature of President

VP Academic Affairs Date Signature

President Date Signature

Board of Trustees (if applicable) Date Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Date Signature

REASON FOR RETURN:

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE __________ Fall 2012 __________


DEPARTMENT: Humanities TAG Eligible: _______ TAG Attached: _______ AP Eligible: _______

SUBMITTED BY: Dr. Yuegen David Yu Type or Print Name 02/29/2012 Date Signature ofSubmitter

I. TYPE OF REQUEST: (Check all that apply):

____ New Course ___ Change Course Number ___ Change Course Description ___ Credit Hours:

____ Change Course Title ___ Change Requirements for Major/Minor ___ Replaces:

____ Change Credit Hours ___ Include in Transfer Module ___ Delete:

____ Include in Gen. Ed. Requirements ___ Other:

II. GRADE TYPE:

A-F, I, Z, or FZ S or U CR/NC NG IP

III. SUMMARY OF REQUEST:

This course will be offered Fall Semesters during Odd Years.

IV. COURSE DESCRIPTION:

HIS 2280, History of Asia (I: 3 – Odd Years) is a general survey of the history of Asia from its ancient origins to the present. As the largest and most populous continent with more than 60% of the population on earth, Asia is home to three great ancient civilizations: Mesopotamia, Indus, and China; and to such dynamic economies of the world today as China, Japan, and India. This course traces the progress of Asian civilizations from ancient to modern times in four major regions: East, South, West, and Southeast, with special emphasis on their encounters with the West, and on their struggles and triumphs for development and modernization.

V. REASON FOR REQUEST: The requested change of HIS 2280 from its original catalog listing of Spring Semester (II) every year to the current Fall Semester (I) odd years is part of the general revision of the four-year program for the B.A. degree in History. The revised course lineup will enable students to take HIS 2280 in the Fall and HIS 3330 (History of Modern China and Japan) in the Spring as a sequence.

VI. IMPACT STATEMENT:

This change of designated semesters and years for the HIS 2280 course does not require any additional resources.

VII. REQUIRED APPROVALS:

Department

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date

Signature of Chair

Date

Signature of Dean

Date

Signature of President

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN: ____________________________

Date

Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE

Course Prefix: HIS NO: 3270  TITLE:  CATALOG:  PAGE:

DEPARTMENT: Humanities  TAG Eligible:  No  TAG Attached:  AP Eligible:

SUBMITTED BY: G. J. Giddings  Date: March 1

I. TYPE OF REQUEST: (Check all that apply)

☐ New Course  ☐ Change Course Number  ☐ Change Course Title  ☐ Change Credit Hours

☐ Change Course Description  ☐ Change Requirements for Major/Minor  ☐ Include in Transfer Module  ☐ Include in Gen. Ed. Requirements

Credit Hours: 3  Replaces:  Delete:

X Other: Year offered

II. GRADE TYPE:

☐ A-F, I, Z, or FZ  ☐ S or U  ☐ CR/NC  ☐ NG  ☐ IP

III. SUMMARY OF REQUEST:

To change when this course is offered from every year to Odd years only.

IV. COURSE DESCRIPTION:

HIS 3270: Pan African History (II:3 – Odd years). This interdisciplinary exploration of African Diaspora history is guided by Black/Africana Studies and Afrocentricity, which use varied disciplines to better understand dynamics of African cultural integrity. Histories, documentaries, independent research and discussions will be used to explore relationships between Africans and African descendant populations. Disciplinary tools used in this course include the History, Africana Studies, Political Science, Geography, Linguistics and Arts.

V. REASON FOR REQUEST:

In our larger effort to provide more accurate and predictable course offering information to our students, and especially in light of our reality of having limited professors to teach our numerous upper level History courses.

VI. IMPACT STATEMENT:

These changes do not require any additional university resources.

VII. REQUIRED APPROVALS:

Department  Date:

College  Date:

University Senate  Date:

VP Academic Affairs  Date:

President  Date:

Board of Trustees (if applicable)  Date:

Signature of Chair  Signature of Dean  Signature of President

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date:  Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Date:  Signature

REASON FOR RETURN:

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE _______ Fall 2012 _______ Page 1 of 2

Course Prefix: HIS NO: 3301 TITLE: African American History to 1877 CATALOG: _______ PAGE:______

DEPARTMENT: Humanities TAG Eligible: _______ TAG Attached: _______ AP Eligible: _______

SUBMITTED BY: Dr. Erin H. Moore 02/29/2012 Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply) : 

___ New Course  ___ Change Course Number  ___ Change Course Title  ___ Change Credit Hours

___ Change Course Description  ___ Change Requirements for Major/Minor  ___ Include in Transfer Module

___ Include in Gen. Ed. Requirements  ___ Credit Hours: _______  ___ Replaces: _______  ___ Delete: _______

___ Other: _______

II. GRADE TYPE:  

X A-F, I, Z, or FZ  S or U  CR/NC  NG  IP

III. SUMMARY OF REQUEST:

This course will be offered Fall Semesters during Even Years.

IV. COURSE DESCRIPTION:

HIS 3301. African American History to 1877 (1; 3 – Even Years) This course is a history of the struggle and contributions of Africans in North America from the period of European colonial settlement to the end of Reconstruction in 1877. This course will examine issues such as early African resistance, rebellion, and war; the realities of enslavement, abolitionism, the debates between Douglass and Delany, the Black Convention Movement, the Underground Railroad, the African Colonization Society, the Civil War, and Reconstruction. Prerequisites: HIS 1110 or permission of the instructor.

V. REASON FOR REQUEST:

In order to ensure that History Majors, Minors, and Education Majors who need History courses graduate on time, we need to establish a consistent and reliable schedule of when courses will be offered. All upper level history courses are being placed on a permanent rotational schedule.

VI. IMPACT STATEMENT:

There is no additional impact of university resources due to this change.

VII. REQUIRED APPROVALS:

Department

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date

Signature of Dean

Signature of Associate Dean

Signature of President

Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Reason for Return:

Date

Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: FALL 2012

Course Prefix: HIS NO: 3302 TITLE: African American History Since 1877 CATALOG: PAGE:

DEPARTMENT: Humanities TAG Eligible: _____ TAG Attached: _____ AP Eligible: _____

SUBMITTED BY: Dr. Erin H. Moore 02/29/2012 Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply):

- _____ New Course
- _____ Change Course Number
- _____ Change Course Title
- _____ Change Credit Hours
- ______ X Change Course Description
- _____ Change Requirements for Major/Minor
- _____ Include in Transfer Module
- _____ Include in Gen. Ed. Requirements
- _____ Credit Hours:
- _____ Replaces:
- _____ Delete:
- _____ Other:

II. GRADE TYPE:

X A-F, I, Z, or FZ S or U CR/NC NG IP

III. SUMMARY OF REQUEST:

This course will be offered Spring Semesters during Even Years.

IV. COURSE DESCRIPTION:

HIS 3302, African American History Since 1877 (II: 3 – Even Years) This course is a history of the struggle and contributions of Africans in North America from the post-Reconstruction period to the present. This course will examine such issues such as segregation, anti-lynching campaigns, African Americans in World Wars I and II, Korea, and Vietnam; the Harlem Renaissance, school desegregation and the struggles for human and civil rights in the 1960s and beyond. In addition, the ideas of Booker T. Washington, Marcus Garvey, W.E.B. DuBois, Martin Luther King, and Malcolm X will be examined. Prerequisites: HIS 1110 or permission of the instructor.

V. REASON FOR REQUEST:

In order to ensure that History Majors, Minors, and Education Majors who need History courses graduate on time, we need to establish a consistent and reliable schedule of when courses will be offered. All upper level history courses are being placed on a permanent rotational schedule.

VI. IMPACT STATEMENT:

There is no additional impact of university resources due to this change

VII. REQUIRED APPROVALS:

Department
College
University Senate
VP Academic Affairs
President
Board of Trustees (if applicable)

Date Signature of Chair
Date Signature of Dean
Date Signature of President

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: HIS  NO: 3330  TITLE: History of Modern China & Japan  CATALOG: 2010-2012  PAGE: 188

DEPARTMENT: Humanities  TAG Eligible: _____  TAG Attached: _____  AP Eligible: _____

SUBMITTED BY: Dr. Yuuen David Yu  02/29/2012  Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply):

- [ ] New Course  [X] Change Course Description
- [ ] Change Course Number  [ ] Change Requirements for Major/Minor
- [ ] Change Course Title  [ ] Include in Transfer Module
- [ ] Change Credit Hours  [ ] Include in Gen. Ed. Requirements
- [ ] Credit Hours: _____
- [ ] Replaces: _____
- [ ] Delete: _____
- [ ] Other: _____

II. GRADE TYPE:

A-F, I, Z, or FZ  S or U  CR/NC  NG  IP

III. SUMMARY OF REQUEST:

This course will be offered Spring Semesters during Odd Years.

IV. COURSE DESCRIPTION:

HIS 3330. History of Modern China and Japan (II; 3 - Odd Years) is a specialized upper-level history course, covering modern China and Japan from 1600 to the present. The transformation of China and Japan from feudal imperial empires to economic powerhouses is a critical link in modern global history, and vital to an explicit understanding of today's increasingly globalized and interconnected world. This course explores China and Japan's encounters with the West and their struggles for modernization; their differing paths to communism and militarism; and the "miracles" of their rapid postwar economic development.

V. REASON FOR REQUEST: The requested change of HIS 3330 from its original catalog listing of Fall Semester (I) every year to the current Spring Semester (II) odd years is part of the general revision of the four-year program for the B.A. degree in History. The revised course lineup will enable students to take HIS 2280 (History of Asia) in the Fall and HIS 3330 in the Spring as a sequence.

VI. IMPACT STATEMENT:

This change of designated semesters and years for the HIS 3330 course does not require any additional resources.

VII. REQUIRED APPROVALS:

Department

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date  Signature of Chair

Date  Signature of Dean

Date  Signature of President

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date  Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date  Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: HIS NO: 4430 TITLE: Africa After 1885 CATALOG: PAGE:

DEPARTMENT: Humanities TAG Eligible: TAG Attached: AP Eligible:

SUBMITTED BY: Dr. Erin H. Moore 02/29/2012

I. TYPE OF REQUEST: (Check all that apply):
   ___ New Course     ___ Change Course Number     ___ Change Course Description
   ___ Change Course Title     ___ Change Requirements for Major/Minor
   ___ Change Credit Hours     ___ Include in Transfer Module
   ___ Include in Gen. Ed. Requirements

   X  Credit Hours: 3 Credit Hours
   ___ Replaces: ____________________________
   ___ Delete: _____________________________
   ___ Other: ______________________________

II. GRADE TYPE:
   X  A-F, I, Z, or FZ
   S or U
   CR/NC
   NG
   IP

III. SUMMARY OF REQUEST:
   This course will be offered Spring Semesters during Odd Years.

IV. COURSE DESCRIPTION:

HIS 4430. Africa After 1885 (II; 3 – Odd Years) This course examines the impact of the Berlin Conference and the beginnings of colonialism upon the continent of Africa. The changes to traditional African socio-political, cultural, and economic forms due to the force of European culture will be analyzed in detail. Africa’s participation in the two World Wars, Africa’s liberation movements, and the beginnings of Pan-Africanism will also be explored. Africa’s integration into the global economy via the continued policies of Neo-Colonialism will be researched in depth. Finally, the course will study the impact of the Cold War in the creation of the modern African nation-state, as well as examine the dynamics of Africa’s political process. Prerequisites: HIS 2245 or permission of instructor.

V. REASON FOR REQUEST:

In order to ensure that History Majors, Minors, and Education Majors who need History courses graduate on time, we need to establish a consistent and reliable schedule of when courses will be offered. All upper level history courses are being placed on a permanent rotational schedule.

VI. IMPACT STATEMENT:

There is no additional impact of university resources due to this change.

VII. REQUIRED APPROVALS:

Department
  Date

College
  Date

University Senate
  Date

VP Academic Affairs
  Date

President
  Date

Board of Trustees (if applicable)
  Date

Signature of Chair

Signature of Dean

Signature of President

Signature

Signature

Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date

Signature

Rev: 03-01-09
Academic Program Request Form

Term Change to Be Effective: Fall 2012

Course Prefix: HIS  NO: 4429  Title: Africa Under Colonial Rule  Catalog:  
Department: Humanities  TAG Eligible:  TAG Attached:  AP Eligible:

Submitted by: Dr. Erin H. Moore  Date: 02/29/2012

I. Type of Request: (Check all that apply):
- [ ] New Course
- [ ] Change Course Number
- [ ] Change Course Title
- [ ] Change Credit Hours
- [ ] Change Course Description
- [ ] Change Requirements for Major/Minor
- [ ] Include in Transfer Module
- [ ] Include in Gen. Ed. Requirements
- [X] Credit Hours: ____________
- [ ] Replaces: ____________
- [X] Delete: ____________
- [ ] Other: ____________

II. Grade Type:
- [X] A-F, I, Z, or FZ
- [ ] S or U
- CR/NC
- NG
- IP

III. Summary of Request:
History 4429 has been changed to History 4430. This course needs to be eliminated from the new Central State Catalog. This course was originally created under the quarter system and has been reformatted to a semester course.

IV. Course Description:

V. Reason for Request:
This change has been made to ensure our African history courses are structured in a semester format. In addition, this course has been replaced by HIS 4430 which covers the period after the Berlin Conference in 1885 to present day Africa. This will ensure consistency of instruction and produce a more streamlined History Program.

VI. Impact Statement:
There is no additional impact of university resources due to this change.

VII. Required Approvals:
- Department
- College
- University Senate
- VP Academic Affairs
- President
- Board of Trustees (if applicable)

Date: 02/29/2012
Signature of Chair
Signature of Dean
Signature of President

Date
Signature
Date
Signature
Date
Signature

VIII. Received by Registrar for Action:

Date
Signature of Registrar

IX. Returned to Department:

Reason for Return:

Date
Signature

Rev: 03-01-09
**ACADEMIC PROGRAM REQUEST FORM**

TERM CHANGE TO BE EFFECTIVE: Fall 2012

**Course Prefix:** HIS 4420  **TITLE:** African Before 1885  **CATALOG:**  **PAGE:**

**DEPARTMENT:** Humanities  **TAG Eligible:**  **TAG Attached:**  **AP Eligible:**

**SUBMITTED BY:** Dr. Erin H. Moore  **02/29/2012**  **Signature of Submitter**

**I. TYPE OF REQUEST:** (Check all that apply):

- New Course  
- Change Course Number  
- Change Course Title  
- Change Credit Hours  
- X Change Course Description  
- Change Requirements for Major/Minor  
- Include in Transfer Module  
- Include in Gen. Ed. Requirements  
- Credit Hours:  
- Replaces:  
- Delete:  
- Other:  

**II. GRADE TYPE:**

- A-F, I, Z, or FZ  
- S or U  
- CR/NC  
- NG  
- IP

**III. SUMMARY OF REQUEST:**

This course will be offered Fall Semesters during Odd Years.

**IV. COURSE DESCRIPTION:**

**HIS 4420,** **Africa Before 1885 (I; 3 – Odd Years)** This course examines Africa's socio-political development from an African-centered perspective. In particular, the course will examine the nature of oral history vs. written history, the concept of nation-state vs. acephalous societies, African democracy, communal organization, and Africa's economic structures. The destabilization of African nations resulting from European conquest and slaving will be explored within the context of its impact upon Africa. The course will also analyze the impact of European cultural forms on the continent and the beginnings of European colonialism. Prerequisite: HIS 2245 or permission of instructor.

**V. REASON FOR REQUEST:**

In order to ensure that History Majors, Minors, and Education Majors who need History courses graduate on time, we need to establish a consistent and reliable schedule of when courses will be offered. All upper level history courses are being placed on a permanent rotational schedule.

**VI. IMPACT STATEMENT:**

There is no additional impact of university resources due to this change.

**VII. REQUIRED APPROVALS:**

Department  
College  
University Senate  
VP Academic Affairs  
President  
Board of Trustees (if applicable)  

**VIII. RECEIVED BY REGISTRAR FOR ACTION:**

Date  
Signature of Registrar

**IX. RETURNED TO DEPARTMENT:**

Reason for Return:  
Date  
Signature  

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: ENG  NO: 2200 TITLE: Introduction to Literary Studies CATALOG: 2012-14 PAGE: TBA
DEPARTMENT: Humanities TAG Eligible: N/A TAG Attached: AP Eligible:

SUBMITTED BY: Drs. Zamonski, Eitel, Schuler 4/5/12

I. TYPE OF REQUEST: (Check all that apply)

- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours

X Change Course Description

Credit Hours:

Replaces:

Delete:

II. GRADE TYPE:

A-F, I, Z, or FZ  S or U  CR/NC  NG  IP

III. SUMMARY OF REQUEST: Approve proposed course description in IV below:

IV. PROPOSED COURSE DESCRIPTION: ENG 2200. Introduction to Literary Studies (I, II, III; 3) - An appreciation of literature through a variety of critical perspectives. Includes the study of literary types, forms, and techniques using historical and modern literary examples. Students meet the literature faculty, discuss career choices for English majors, and preview the required and elective courses in the major. This is the required first course for the English major; a humanities elective for all others. Pre- or co-requisite: ENG 1102.

CURRENT DESCRIPTION] ENG 2200. Introduction to Literary Studies (I; 3) — An introduction to the critical analysis and aesthetic appreciation of literature. Includes the study of literary types, forms, and techniques from a variety of critical perspectives. Required of all English majors. Pre/co-requisite for 3000-4000 level literature courses. Prerequisite: ENG 1102.

V. REASON FOR REQUEST: (1) The recent adoption of FYS 1201, the seminar in majors and careers, encourages departments to open their gateway course in the major to freshmen (where they have not already done so). (2) The FYS initiative is an effort to increase the four-year graduation rates, a major benefit to the university. (3) Making ENG 2200 accessible to qualified second-semester freshmen will better serve our largest client, the Professional Education cohort, who must complete all requirements for graduation in three and one-half years, due to their senior semester requirement of student teaching, during which they may not enroll in content-area courses.

VI. IMPACT STATEMENT: No new faculty required. (See also nos. 2, 3 in V above.)

VII. REQUIRED APPROVALS:

Department

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date

Date

Date

Date

Date

Date

Signature

Signature

Signature

Signature

Signature

Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date

Signature

Rev: 03.01.09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: ENG NO: 3200 TITLE: History of the English Language CATALOG: 2012-14 PAGE: TBA

DEPARTMENT: Humanities TAG Eligible: X TAG Attached: AP Eligible: 

SUBMITTED BY: Dr. Zamonski 4/14/12 Date 

L. TYPE OF REQUEST: (Check all that apply) 
___ New Course ___ Change in Course Description ___ Credit Hours: 
___ Change Course Number ___ Change Requirements for Major/Minor ___ Replaces: 
___ Change Course Title ___ Include in Transfer Module ___ Delete: 
___ Change Credit Hours ___ Include in Gen. Ed. Requirements ___ Other: 

II. GRADE TYPE: A-F, I, Z, or FZ S or U CR/NC NG IP 

III. SUMMARY OF REQUEST: Change to proposed course description as in IV below. 

IV. COURSE DESCRIPTION: ENG 3200. History of the English Language (Odd years - II: 3) — Chronological study of the vocabulary, pronunciation, and syntax of the major dialects of English, primarily British and American. Practice in using the International Phonetic Alphabet. Prerequisite: ENG 1102.

Proposed course description: ENG 3200. History of the English Language (I; 3) — Chronological study of the vocabulary, pronunciation, and syntax of the major dialects of English, primarily British and American. Practice in using the International Phonetic Alphabet. Prerequisite: ENG 1102.

V. REASON FOR REQUEST: Change in semester taught is a response to demand, i.e., scheduling of majors, especially the Professional Education cohort. (This change has been in effect the past two years, due to demand.)

VI. IMPACT STATEMENT: No new faculty required; this course is taught by full-time faculty.

VII. REQUIRED APPROVALS:

Department

college

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date Signature

Date Signature

Date Signature

Date Signature

Date Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date Signature

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date Signature

Rev: 03.01.09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: ENG  NO: 3041  TITLE: British Literature II  CATALOG: 2012-14  PAGE: TBA

DEPARTMENT: Humanities  TAG Eligible: X  TAG Attached:  AP Eligible: 

SUBMITTED BY: Drs. Zamonski, Hassan  4/14/12

I. TYPE OF REQUEST: (Check all that apply): New Course  Change in Course Description  Credit Hours: 
Change Course Number  Change Requirements for Major/Minor  Replaces: 
Change Course Title  Include in Transfer Module  Delete: 
Change Credit Hours  Include in Gen. Ed. Requirements  Other: 

II. GRADE TYPE: A-F, I, Z, or FZ  S or U  CR/NC  NG  IP

III. SUMMARY OF REQUEST: Change to proposed course description as in IV below.

IV. COURSE DESCRIPTION: ENG 3041. British Literature II (II: 3) - Studies of significant British texts from 1700 to the present. Prerequisite: ENG 2200 or instructor permission.

Proposed Course description: ENG 3041. British Literature II (II: 3) – Studies of significant British texts from 1789 to the present. Prerequisite: ENG 2200 or instructor permission.

V. REASON FOR REQUEST: TAG request: British Literature II is the second of a two-course chronological sequence. Part I, British Literature I, spans the beginnings through the age of Enlightenment; British Literature II begins with the era of European Romanticism, c. 1789.

VI. IMPACT STATEMENT: No new faculty required; this course is taught by full-time faculty.

VII. REQUIRED APPROVALS:

Department
Date
Signature of Chair

College
Date
Signature of Dean

University Senate
Date
Signature of President

VP Academic Affairs
Date
Signature

President
Date
Signature

Board of Trustees (if applicable)

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date
Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Rev: 03.01.09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE:  Fall 2012

Course Prefix: ENG  NO: 3040  TITLE: British Literature I  CATALOG: 2012-2014
DEPARTMENT: Humanities  TAG Eligible: X  TAG Attached:

SUBMITTED BY: Drs. Zamonski, Hassan  4/14/16

I. TYPE OF REQUEST: (Check all that apply)

___ New Course
___ Change Course Number  ___ Change Course Description  ___ Credit Hours:
___ Change Course Title  ___ Change Requirements for Major/Minor  ___ Replaces:
___ Change Credit Hours  ___ Include in Transfer Module  ___ Delete:
___ Include in Gen. Ed. Requirements  ___ Other:

II. GRADE TYPE:

A-F, I, Z, or FZ  S or U  CR/NC  NG  IP

III. SUMMARY OF REQUEST:  Change to proposed course description as in IV below:

IV. COURSE DESCRIPTION:  ENG 3040. British Literature I (I; 3) – Studies of significant British texts from Beowulf to 1700. Prerequisite: ENG 2200 or instructor permission.

PROPOSED COURSE DESCRIPTION:  ENG 3040. British Literature I (I; 3) – Studies of significant British texts from Beowulf to 1789. Prerequisite: ENG 2200 or instructor permission.

V. REASON FOR REQUEST:  TAG request: this is the first of a two-course chronological sequence. ENG 3040, British Literature I, spans the beginnings through the age of Enlightenment; ENG 3041, British Literature II, begins with the era of European Romanticism, c. 1789.

VI. IMPACT STATEMENT:  No new faculty needed; course is taught by full-time faculty.

VII. REQUIRED APPROVALS:

Department
College
University Senate
VP Academic Affairs
President
Board of Trustees (if applicable)

Date  Signature of Chair
Date  Signature of Dean
Date  Signature of President

VIII. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date  Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE:

Course Prefix: TITLE: Assessment and Measurement  EDU 3325 CATALOG: Fall 2012  PAGE:

DEPARTMENT: Professional Education  TAG Eligible: _No__  TAG Attached: No__  AP Eligible: No__

SUBMITTED BY: Denise Sharp  Type or Print Name  April 3, 2012  Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply):
   ___ New Course
   ___ Change Course Number
   ___ Change Course Title
   ___ Change Credit Hours

   ___ Change Course Description
   ___ Change Requirements for Major/Minor
   ___ Include in Transfer Module
   ___ Include in Gen. Ed. Requirements

   ___ 3. Credit Hours:
   ___ Replaces: ___ Intro to EDU Seminar
   ___ Delete: 
   ___ Other: 

II. GRADE TYPE: X A-F, I, Z, or FZ

   S or U
   CR/NC
   NG
   IP

III. SUMMARY OF REQUEST: Approve new course for the Professional Education Department

IV. COURSE DESCRIPTION: This course focuses on developing the skills necessary to become effective assessors of student learning, with emphasis on identifying instructional objectives and using the evaluation results to modify the content, pace, format, and style of delivery. Covered in this course will be fundamentals of varied classroom assessments, such as pre-tests, formative and summative tests, authentic assessments and concepts of standardized testing. Candidates will develop assessments and analyze how assessment data is used to improve instruction and learning.

V. REASON FOR REQUEST: Data from candidate performance on developing assessments in the classroom indicates that they are weak in this area. Therefore, we are removing the assessment strand from the EDU 2262, Educational Foundations course, and creating a separate assessment and evaluation course in which candidates can receive a more in-depth learning and more time for application of the assessment and evaluation concepts. In the current climate of public schools with the increased emphasis on the use of standardized testing to measure student academic performance, more emphasis should be given in preparing teacher education candidates to address learning and assessment in their classrooms.

VI. IMPACT STATEMENT: This course will be a requirement for all programs and will add 1 credit hour to those programs. However, this course will replace the Introduction to Education Seminar (2 credits). Current faculty will be used to deliver the course

VII. REQUIRED APPROVALS:

   Department
   College
   University Senate
   VP Academic Affairs
   President
   Board of Trustees (if applicable)

   Date  Signature of Chair
   Date  Signature of Dean
   Date  Signature of President
   Date  Signature
   Date  Signature
   Date  Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

IX. RETURNED TO DEPARTMENT:

   REASON FOR RETURN:
   Date  Signature

Rev: 03.01.00
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: GEDU 5210; TITLE: Foundations and Functions of College Student Affairs CATALOG: ___ PAGE: ___
DEPARTMENT: Professional Education: Graduate Program TAG Eligible: No TAG Attached: ___ AP Eligible: ___
SUBMITTED BY: Kwabena D. Ofori-Attaah Date April 15, 2012 ___ Type or Print Name ___ ___ Signature of Submitter ___

I. TYPE OF REQUEST: (Check all that apply):
- [x] New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- Change Course Description
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include in Gen. Ed. Requirements
- Credit Hours:
- Replaces:
- Delete:
- Other:

II. GRADE TYPE:

/ A-F, I, Z, or FZ   S or U   CR/NC   NG   IP

III. SUMMARY OF REQUEST:
Add a new course to change the requirements for the Master's degree in Education (M.Ed.) with concentration in Administrative Specialist in Higher Education Personnel/Staff Services and Higher Education Administrative Specialist in Student Services.

IV. COURSE DESCRIPTION:
GEDU 5210; Foundations and Functions of College Student Affairs (I,II,III:3). The primary goal of this course is to provide a comprehensive introduction to the field of college student affairs and its role in American higher education. A related goal is to develop a broad foundation of knowledge to which subsequent study, practitioner skills, and research strategies in student affairs may be added.

V. REASON FOR REQUEST: This course is necessary because it will enable students earn the required credit hours for a Master's degree in Education (M.Ed.) with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

VI. IMPACT STATEMENT:
This course will fulfill a requirement for the M.Ed. program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services. The course will not require the hiring new faculty because the leadership of the graduate program is willing to pay faculty who accept extra teaching load.

VII. REQUIRED APPROVALS:
- Department
- College
- University Senate
- VP Academic Affairs
- President
- Board of Trustees (if applicable)

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date ___ Signature of Registrar ___

IX. RETURNED TO DEPARTMENT:

Date ___ Signature ___

[Rev: 03-01-09]
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: GEDU 5310  TITLE: Introduction to Student Personnel Administration CATALOG: PAGE:
DEPARTMENT: Professional Education; Graduate Program TAG Eligible: No  TAG Attached:  AP Eligible:
SUBMITTED BY: Kwabena D. Ofori-Attah Type or Print Name
April 15, 2012 Date
Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply)
  ___ New Course
  ___ Change Course Number
  ___ Change Course Title
  ___ Change Credit Hours
  ___ Change Course Description
  ___ Include Requirements for Major/Minor
  ___ Include in Transfer Module
  ___ Include in Gen. Ed. Requirements
  ___ Credit Hours:
  ___ Replaces:
  ___ Delete:
  ___ Other:

II. GRADE TYPE:
  ✓ A-F, I, Z, or FZ
  S or U
  CR/NC
  NG
  IP

III. SUMMARY OF REQUEST: Add a new course to change the requirements for the Master's degree in Education (M.Ed.) program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

IV. COURSE DESCRIPTION:
GEDU 5310: Introduction to Student Personnel Administration (I,II,III:3). A systematic analysis of research and theoretical literature on a variety of major problems in the organization and administration of student personnel services in higher education. Included in this course will be discussions of such topics as the student personnel philosophy in education, counseling services, discipline, housing, student activities, financial aid, and health services.

V. REASON FOR REQUEST: This course is necessary because it will enable students earn the required credit hours for a Master's degree in Education (M.Ed.) with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

VI. IMPACT STATEMENT: This course will fulfill a requirement for the M.Ed. program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services. The course will not require the hiring new faculty because the leadership of the graduate program is willing to pay faculty who accept extra teaching load.

VII. REQUIRED APPROVALS:
Department
College
University Senate
VP Academic Affairs
President
Board of Trustees (if applicable)

Date
Signature of Chair
Date
Signature of Dean
Date
Signature of President

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date
Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date
Signature

Rev: 03-01-09
TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: GEDU 5330; TITLE: Multicultural Issues in Counseling and Student Affairs

DEPARTMENT: Professional Education; Graduate Program

TAG Eligible: No; TAG Attached: __; AP Eligible: __

SUBMITTED BY: Kwabenya D. Ofori-Attah
Type or Print Name
April 15, 2012
Date
Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply)

_x_ New Course
___ Change Course Number
___ Change Course Title
___ Change Credit Hours

_x_ Change Course Description
___ Change Requirements for Major/Minor
___ Include in Transfer Module
___ Include in Gen. Ed. Requirements

_3_ Credit Hours:

Replaces:
Delete:
Other:

II. GRADE TYPE:

√ A-F, I, Z, or FZ
S or U
CR/NC
NG
IP

III. SUMMARY OF REQUEST: Add a new course to change the requirements for the Master's degree in Education (M.Ed.) program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

IV. COURSE DESCRIPTION: GEDU 5330; Multicultural Issues in Counseling and Student Affairs (I,II,III:3) Socio-psychological, philosophical, clinical, and research topics related to the provision of counseling and personnel services, student affairs, academic support, and career development for minority students on college and university campuses. Implications of race and/or national origin on opportunities for personal, social, academic, and career development in educational settings will be examined.

V. REASON FOR REQUEST: This course is necessary because it will enable students earn the required credit hours for a Master's degree in Education (M.Ed.) with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

VI. IMPACT STATEMENT: This course will fulfill a requirement for the M.Ed. program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services. The course will not require the hiring new faculty because the leadership of the graduate program is willing to pay faculty who accept extra teaching load.

VII. REQUIRED APPROVALS:

Department

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date

Signature of Chair

Date

Signature of Dean

Date

Signature of President

Date

Signature

Date

Signature

Date

Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Date

Signature
TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: GEDU 6130 TITLE: Seminar in Higher Education Administration

DEPARTMENT: Professional Education: Graduate Programs

SUBMITTED BY: Kwabena D. Ofori-Atta       April 15, 2012

I. TYPE OF REQUEST: (Check all that apply) :
-x- New Course
___ Change Course Number
___ Change Course Title
___ Change Credit Hours
-x- Change Course Description
-x- Change Requirements for Major/Minor
___ Include in Transfer Module
___ Include in Gen. Ed. Requirements

-2-3- Credit Hours:
-x- Replaces: ________________________________
-x- Deletes: ________________________________

II. GRADE TYPE:

✓ A-F, I, Z, or FZ
✓ S or U
✓ CR/NC
✓ NG
✓ IP

III. SUMMARY OF REQUEST: Add a new course to change the requirements for the Master's degree in Education (M.Ed.) program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

IV. COURSE DESCRIPTION:
GEDU 6130: Seminar in Higher Education Administration (I,II,III: 2-3). A graduate level seminar that introduces students to current issues in higher education. Demographic, social, legal, financial, and planning issues and forces that affect how colleges and universities are governed will be explored.

V. REASON FOR REQUEST: This course is necessary because it will enable students earn the required credit hours for a Master's degree in Education (M.Ed.) with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

VI. IMPACT STATEMENT: This course will fulfill a requirement for the M.Ed. program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services. The course will not require the hiring new faculty because the leadership of the graduate program is willing to pay faculty who accept extra teaching load.

VII. REQUIRED APPROVALS:

Department ___________________________ Date 8/2/12

College ______________________________ Date 1/19/12

University Senate ______________________ Date 1/12

VP Academic Affairs ___________________ Date __________________

President ______________________________ Date __________________

Board of Trustees (if applicable) ______________________ Date __________________

Signature of Chair ________________________

Signature of Dean ________________________

Signature of President _____________________

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date __________________________ Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date __________________________ Signature ____________________
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: GEDU 6450 TITLE: Educational Finance CATALOG: ___ PAGE: ___
DEPARTMENT: Professional Education: Graduate Program TAG Eligible: No TAG Attached: ___ VP Eligible: ___
SUBMITTED BY: Kwabena D. Ofir-Attah March 15, 2012 Type or Print Name Date Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply):

- x New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- Change Course Description
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include in Gen. Ed. Requirements

II. GRADE TYPE:

/ A-F, I, Z, or FZ S or U CR/NC NG IP

III. SUMMARY OF REQUEST: Add a new course to change the requirements for the Master's degree in Education (M.Ed.) concentration in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

IV. COURSE DESCRIPTION GEDU 6450 Educational Finance (I,II,III:3). Introduction to principles and practices in financial management in higher education. The course examines the complexities of higher education finance and how political, economic, and social forces impact budgetary decisions. Also, the course provides an overview of financial administration in public and private colleges and universities, with special emphasis on funding strategies, governmental and private-sector programs and initiatives, resource allocation concerns, and institutional fund-raising activities.

V. REASON FOR REQUEST: This course is necessary because it will enable students to earn the required credit hours for a Master’s degree in Education (M.Ed.) with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

VI. IMPACT STATEMENT:

This course will fulfill a requirement for the M.Ed. program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services. The course will not require the hiring new faculty because the leadership of the graduate program is willing to pay faculty who accept extra teaching load. Above all, some of the old graduate courses will not be taught once this appears in the graduate catalog.

VII. REQUIRED APPROVALS:

Department

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date

Signature of Chair

Date

Signature of Dean

Date

Signature of President

Date

Signature

Date

Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date

Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: TITLE: GEDU 6575; Theory and Assessment of College Student Development CATALOG: PAGE: 
DEPARTMENT: Professional Education: Graduate Program TAG Eligible: No TAG Attached: AP Eligible: 
SUBMITTED BY: Kwabena D. Ofori-Attah Type or Print Name April 15, 2012 

I. TYPE OF REQUEST: (Check all that apply) 
- x_ New Course 
- Change Course Number 
- Change Course Title 
- Change Credit Hours 
- Change Course Description 
- Change Requirements for Major/Minor 
- Include in Transfer Module 
- Include in Gen. Ed. Requirements 

II. GRADE TYPE: 
- [ ] A-F, I, Z, or FZ 
- [ ] S or U 
- [ ] CR/NC 
- [ ] NG 
- [ ] IP

III. SUMMARY OF REQUEST: 
Add a new course to change the requirements for the Master’s degree in Education (M.Ed.) program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

IV. COURSE DESCRIPTION: GEDU 6575; Theory and Assessment of College Student Development (I,II,III: 3). The purpose of this course is to examine a range of theories, models, and concepts on student development that offer insight into the processes of student learning, growth, and development during the postsecondary years. Special focus is directed toward understanding the implications of these theories, models and concepts for the policies and practices of higher education in general and student affairs/services in particular.

V. REASON FOR REQUEST: This course is necessary because it will enable students earn the required credit hours for a Master’s degree in Education (M.Ed.) with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

VI. IMPACT STATEMENT: This course will fulfill a requirement for the M.Ed. program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services. The course will not require the hiring new faculty because the leadership of the graduate program is willing to pay faculty who accept extra teaching load.

VII. REQUIRED APPROVALS: 
Department 
Date [Signature of Chair]

College 
Date [Signature of Dean]

University Senate 
Date [Signature of President]

VP Academic Affairs 
Date [Signature]

President 
Date [Signature]

Board of Trustees (if applicable) 
Date [Signature]

VIII. RECEIVED BY REGISTRAR FOR ACTION: 

Date [Signature of Registrar]

IX. RETURNED TO DEPARTMENT: 

REASON FOR RETURN: 

Date [Signature] 

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: GEDU 6680 TITLE: Staff Development and Evaluation. CATALOG: 2010-2012 PAGE: 186
DEPARTMENT: Professional Education Graduate Program TAG Eligible: No TAG Attached: AP Eligible:
SUBMITTED BY: Kwabena D. Ofori-Attah April 15, 2012 Signature ofSubmitter

I. TYPE OF REQUEST: (Check all that apply):
   ___ New Course
   ___ Change Course Number
   ___ Change Course Title
   ___ Change Credit Hours
   ___ Change Course Description
   ___ Change Requirements for Major/Minor
   ___ Include in Transfer Module
   ___ Include in Gen. Ed. Requirements
   ___ Credit Hours:
   ___ Replaces:
   ___ Delete:
   ___ Other:

II. GRADE TYPE:
    / A-F, I, Z, or FZ
    S or U
    CR/NC
    NG
    IP

III. SUMMARY OF REQUEST:
    Change course title and revise course description to meet the requirements for a Master's degree in Education (M.Ed.) with concentrations in School Leadership.

IV. COURSE DESCRIPTION: GEDU 6680 Staff Development and Evaluation (I, II, III: 3)
    Major functions concerning the supervision of staff in a school setting including the selection, orientation and development of staff members. Theories and techniques for promoting a positive school climate will be explored and applied. Alternative approaches to assessing and enhancing a staff's instructional competence will be examined.

V. REASON FOR REQUEST: This course is necessary because it will enable students earn the required credit hours to earn a Master's degree in Education (M.Ed.) with concentration in School Leadership.

VI. IMPACT STATEMENT: The course will not require the hiring new faculty because it involves only changes in course title and description.

VII. REQUIRED APPROVALS:
    Department
    College
    University Senate
    VP Academic Affairs
    President
    Board of Trustees (if applicable)

    Date
    Signature of Chair

    Date
    Signature of Dean

    Date
    Signature of President

    Date
    Signature

    Date
    Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

    Date
    Signature of Registrar

IX. RETURNED TO DEPARTMENT:

    REASON FOR RETURN:
    Date
    Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: **GEDU 6685** TITLE: **Assessment and Evaluation in Higher Education** CATALOG: PAGE:

DEPARTMENT: **Professional Education: Graduate Program** TAG Eligible: No TAG Attached: AP Eligible:

SUBMITTED BY: Kwabena D. Ofori-Atta April 15 2012

Type or Print Name Date

I. TYPE OF REQUEST: (Check all that apply)

- [x] New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- Change Course Description
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include in Gen. Ed. Requirements
- Replace:
- Delete:
- Other:

II. GRADE TYPE:

- [✓] A-F, I, Z, or FZ
- S or U
- CR/NC
- NG
- IP

SUMMARY OF REQUEST: Add a new course to change the requirements for the Master’s degree in Education (M.Ed.) program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

IV. COURSE DESCRIPTION:

**GEDU 6685 : Assessment and Evaluation in Higher Education (I,II,III:3)** This course introduces students to the subject of evaluating programs in higher education settings. Within the higher education community, interest in program evaluation and assessment has increased as community colleges as well as other colleges and universities have come under increasing pressure to demonstrate the effectiveness of their programs and make themselves more accountable to a variety of constituencies both inside and outside the academy.

V. REASON FOR REQUEST: This course is necessary because it will enable students earn the required credit hours for a Master’s degree in Education (M.Ed.) with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

VI. IMPACT STATEMENT:

This course will fulfill a requirement for core courses for the higher education and personnel administration program. It will not require the hiring of new faculty because the leadership of the graduate program is willing to pay faculty who accept extra teaching load.

VII. REQUIRED APPROVALS:

- Department
- College
- University Senate
- VP, Academic Affairs
- President
- Board of Trustees (if applicable)

Date

Signature of Chair

Signature of Dean

Signature of President

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Date

Download Date

Signature of Registrar

Visit Date

Signature of Registrar

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature

Revised Date

Signature of Registrar

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: GEDU 6690 TITLE: Qualitative Methods in Educational Research
DEPARTMENT: Professional Education; Graduate Programs

SUBMITTED BY: Kwabena D. Ofori-Attah March 15, 2012
Type or Print Name Date

I. TYPE OF REQUEST: (Check all that apply)

- _x_ New Course
- _x_ Change Course Number
- _x_ Change Course Title
- _x_ Change Credit Hours

- _x_ Change Course Description
- _x_ Change Requirements for Major/Minor
- _x_ Include in Transfer Module
- _x_ Include in Gen. Ed. Requirements

_3_ Credit Hours:

_3_ Replaces:

_3_ Delete:

_3_ Other:

II. GRADE TYPE:

√ A-F, I, Z, or FZ S or U CR/NC NG IP

III. SUMMARY OF REQUEST:
Add a new course to change the requirements for the Master's degree in Education (M.Ed.) program with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

IV. COURSE DESCRIPTION:
GEDU 6690 Qualitative Methods in Educational Research (I,II,III: 3) This course will introduce students to the characteristics and various approaches to designing and conducting qualitative research projects in education. Students will gain hands-on experience in various qualitative methods and analysis techniques while carrying out a research project related to their area of interest. Course prerequisite: complete 28-31 hours of graduate work.

V. REASON FOR REQUEST:
This course is necessary because it will enable students earn the required credit hours for a Master's degree in Education (M.Ed.) with concentrations in Administrative Specialist in Higher Education Personnel/Staff Services and Administrative Specialist in Higher Education Student Services.

VI. IMPACT STATEMENT: This course will fulfill a major requirement of the core courses for the higher education and student affairs/personnel administration program. It will be taught by faculty within the College of Education of Central State University. The course will not require the hiring new faculty, acquisition of new resources such as software, or support staff. Students completing this course will become familiar with the characteristics, language and logic of qualitative data collection, analysis, and presentation.

VII. REQUIRED APPROVALS:

Department

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date

Signature of Chair

Date

Signature of Dean

Date

Signature of President

Date

Signature

Date

Signature

Date

Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date

Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: N/A  NO: N/A  TITLE: N/A  CATALOG: 2012-2014  PAGE: TBA

DEPARTMENT: Social Behavioral Science - TAG Eligible: NO  TAG Attached: NO  Eligible: NO

SUBMITTED BY: Solomon Hill  02.27.2012  Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply):
   - New Course
   - Change Course Number  X Change Requirements for Major/Minor
   - Change Course Title  Include in Transfer Module
   - Change Credit Hours  Include in Gen. Ed. Requirements

   Credit Hours: ___________________________  Replaces: ___________________________
   ___________________________  Delete: ___________________________
   ___________________________  Other: ___________________________

II. GRADE TYPE:

   □ A-F, I, Z, or FZ  □ S or U  □ CR/NC  □ NG  □ IP

III. SUMMARY OF REQUEST: The social work program would like to require that students complete 10 credit hours of foreign language (I and II of the same language) in order to obtain the Bachelor of Science Degree. Improved language proficiency will benefit social work majors as they move forward after graduation. Students will be allowed to take any foreign language (Part I & II) offered in the Department of Humanities.

IV. COURSE DESCRIPTION: N/A

V. REASON FOR REQUEST:

This request is in the best interest of our students, because it will allow them to be diverse in other languages and cultures. We want to ensure students have the tools and knowledge necessary to become an effective social worker.

VI. IMPACT STATEMENT:

This change should not affect faculty numbers or space.

VII. REQUIRED APPROVALS:

Department  3/5/12  Signature of Chair
College  2/16/12  Signature of Dean
University Senate  5/16/12  Signature of President
VP Academic Affairs
President
Board of Trustees (if applicable)

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date  Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date  Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE Fall 2012

Course Prefix: N/A   TITLE: N/A   CATALOG: 2012-2014   PAGE: TBA

DEPARTMENT: Social Behavioral Science - TAG Eligible: NO   TAG Attached: NO   Eligible: NO

SUBMITTED BY: Solomon Hill

I. TYPE OF REQUEST: (Check all that apply):

- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours

Credit Hours:

Replaces:

Delete:

Other:

III. GRADE TYPE:

☐ A-F, I, Z, or FZ  ☐ S or U  ☐ CR/NC  ☐ NG  ☐ IP

III. SUMMARY OF REQUEST: The social work program would like to add 3 credit hours of COM 2214 Public Speaking as a requirement for the Bachelor of Arts and Bachelor of Science Degrees in Social Work. This will allow social work majors to enhance their communication skills.

IV. COURSE DESCRIPTION:

V. REASON FOR REQUEST:
The change will help to strengthen student’s communication skills, helping to ensure that they possess the knowledge and tools necessary to become effective practitioners.

VI. IMPACT STATEMENT:
This change should not affect faculty numbers or space. This will not affect social work’s required hours.

VII. REQUIRED APPROVALS:

Department

Date 3/8/12

College

Date 4/16/12

University Senate

Date 5/12/12

VP Academic Affairs

Date

President

Date

Board of Trustees (if applicable)

Date

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date

Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE Fall 2012

Course Prefix: N/A  NO: N/A  TITLE: N/A  CATALOG: 2012-2014  PAGE: TBA

DEPARTMENT: Social Behavioral Science - TAG Eligible: NO  TAG Attached: NO  Eligible: NO

SUBMITTED BY: Solomon Hill

I. TYPE OF REQUEST: (Check all that apply):

☐ New Course
☐ Change Course Number  X Change Requirements for Major/Minor
☐ Change Course Title  Include in Transfer Module
☐ Change Credit Hours  Include in Gen. Ed. Requirements

Credit Hours: 
Replaces:
Delete:
Other:

Date: 02.27.2012
Signature of Submitter: Solomon Hill

IV. GRADE TYPE:

☐ A-F, I, Z, or FZ
☐ S or U
☐ CR/NC
☐ NG
☐ IP

III. SUMMARY OF REQUEST: The social work program would like to increase the Grade Point Average graduation requirement from a 2.25 to 2.50 for the Bachelor of Science and Bachelor of Arts Degrees. This change will ensure higher academic standards for graduating social workers.

IV. COURSE DESCRIPTION: N/A

V. REASON FOR REQUEST:
The change is needed for the program to be aligned with other undergraduate social work programs and allows CSU students to be more competitive for graduate school and the professional arena.

VI. IMPACT STATEMENT:
This change should not affect faculty numbers or space.

VII. REQUIRED APPROVALS:
Department
College
University Senate
VP Academic Affairs
President
Board of Trustees (if applicable)

3/15/12
3/16/12
5/11/12

Signature of Chair
Signature of Dean
Signature of President

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date
Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date
Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012


DEPARTMENT: Humanities

SUBMITTED: Michael Gormley  March 2012  Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply)
- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- Change Course Description
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include on Gen. Ed. Requirements

Credit Hours: 3
Replaces:
Delete:
Other: Prerequisite, schedule

II. GRADE TYPE: [ ] A-F, I or Z  [ ] S or U  [ ] CR/NC  [ ] NG  [ ] IP

III. SUMMARY OF REQUEST: To change the course description so that it reads:

COM 2200. Introduction to Mass Communication (I; 3) This course introduces students to the history, theories and models of the mass communication process; structure, dynamics and effects of print and electronic media on the individual and society. Discussion includes the structure and development of the minority and international media with emphasis on the social, cultural, economic, and political implications. Prerequisites: ENG 1102.

Note: We are changing this from a fall and spring course to a fall course. We are also dropping ENG 1100 or 1101 as prerequisites.

IV. REASON FOR REQUEST: Our scheduling protocol requires us to guarantee that all required courses are offered at least once during the school year. To enhance our scheduling flexibility, we do not wish to guarantee additional offerings. Since this is an introductory course, we will offer it in the fall. In addition, we do not need to list ENG 1100 or 1101 as prerequisites. ENG 1102 is a sufficient prerequisite, since students must complete ENG 1100 or 1101 before taking ENG 1102.

IV. IMPACT STATEMENT: None

V. REQUIRED APPROVALS:

Department

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date  Signature of Chair
3/16/12  Date  Signature of Dean
3/16/12  Date  Signature of President

Date  Signature

Date  Signature

Date  Signature

VI. RECEIVED BY REGISTRAR FOR ACTION:

Date  Signature of Registrar

VII. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date  Signature
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: COM 2272 TITLE: Principles of Electronic Media Production CATALOG: PAGE: 164

DEPARTMENT: Humanities

SUBMITTED: Michael Gormley March 1, 2012 
Date Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply)
- New Course
- Change Course Number [X] Change Course Description
- Change Course Title
- Include in Transfer Module
- Change Credit Hours [X] Include on Gen. Ed. Requirements
- Credit Hours: 3
- Replaces: 
- Delete: 
- Other: Schedule

II. GRADE TYPE: [ ] A-F, I or Z [ ] S or U [ ] CR/NC [ ] NG [ ] IP

III. SUMMARY OF REQUEST: To change the course description so that it reads:

COM 2272. Principles of Electronic Media Production (II; 3) This course introduces students to detailed study of the history, characteristics and practices of major electronic media including radio, television, movies, the Internet and other telecommunications. The course includes an introduction to the function and care of basic electronic media equipment. Prerequisite: COM 2200.

Note: We are changing this from a fall and spring course to a spring course.

IV. REASON FOR REQUEST: Our scheduling protocol requires us to guarantee that all required courses are offered at least once during the school year. To enhance our scheduling flexibility, we do not wish to guarantee additional offerings.

IV. IMPACT STATEMENT: None

V. REQUIRED APPROVALS:
Department
Date 

College
Date 

University Senate
Date 

VP Academic Affairs
Date 

President
Date 

Board of Trustees (if applicable)
Date 

Signature of Chair
Signature of Dean
Signature of President

VI. RECEIVED BY REGISTRAR FOR ACTION:
Date 

Signature of Registrar

VII. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date 

Signature
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: TITLE: COM 2400: Introduction to Photojournalism

DEPARTMENT: Humanities

Submitted: Michael Gormley

I. TYPE OF REQUEST: (Check all that apply)
- New Course
- Change Course Number _ X_ Change Course Description
- Change Course Title _ Change Requirements for Major/Minor
- Change Credit Hours _ Include in Transfer Module

Credit Hours: 3
Replaces:
Delete:
_X_ Other: Change Prereq, Sequence

II. GRADE TYPE: _ A-F, I or Z _ S or U _ CR/NC _ NG _ IP

III. SUMMARY OF REQUEST: To change the course description so that it reads as follows:

COM 2400. Introduction to Photojournalism (on demand; 3) Introduction to news reporting through visual media. Includes sections on basic photographic techniques, such as composition, framing, lighting, focus, exposure, camera handling, and scanning. Also includes caption writing, news judgment, journalism ethics, publication design, desktop publishing, and computer manipulation of images. Prerequisites: COM 2200. Equivalent to TAG OCM011.

Note: We want to drop COM 2219: Introduction to Media Writing as a prerequisite for this course. We will keep COM 2200: Introduction to Mass Communication as a prerequisite. We would also like the course to be listed as an “on demand” course. Currently, it is listed as a spring course and an on demand course.

IV. REASON FOR REQUEST: The photojournalism course involves limited writing. We don’t believe that it is necessary to take COM 2219 in order to succeed in the course. In addition, our scheduling protocol is to list communication electives as “on demand” courses in order to enhance our scheduling flexibility.

V. REQUIRED APPROVALS:
- Department
- College
- University Senate
- VP Academic Affairs
- President
- Board of Trustees (if applicable)

V. RECEIVED BY REGISTRAR FOR ACTION:

VI. RETURNED TO DEPARTMENT:

VII. RETURNED TO DEPARTMENT:

REASON FOR RETURN:
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: COM 3306  TITLE: Communication Research Methods  CATALOG PAGE: 164

DEPARTMENT: Humanities

SUBMITTED: Michael Gormley  March 1, 2012  Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply)
- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- X Change Course Description
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include on Gen. Ed. Requirements
- Credit Hours:
- Replaces:
- Delete:
- X Other: Prerequisite

II. GRADE TYPE: □ A-F, I or Z  □ S or U  □ CR/NC  □ NG  □ IP

III. SUMMARY OF REQUEST: To change the course description so that it reads as follows:

COM 3306. Communication Research Methods (II; 3) This course examines the theoretical underpinnings, strategies and methods of contemporary research in communication. Emphasis is placed on theories and methods used by print and electronic media in identifying and analyzing audiences. Prerequisites: COM 2200 and MTH 1750.

Note: We are substituting COM 2200: Introduction to Mass Communication for COM 2219: Introduction to Media Writing as a prerequisite for this course. We are also maintaining MTH 1750 as a prerequisite.

IV. REASON FOR REQUEST: We feel that COM 2200 is a better prerequisite for this course. COM 2200 “introduces students to the history, theories and models of the mass communication process; structure, dynamics and effects of print and electronic media on the individual and society.” As such, it is good preparation to COM 3306, which “examines the theoretical underpinnings, strategies and methods of contemporary research in communication.”

V. REQUIRED APPROVALS:
- Department
- College
- University Senate
- VP Academic Affairs
- President
- Board of Trustees (if applicable)

Date  Signature of Chair
3/14/12  A. Nearby

Date  Signature of Dean
5/16/12  A. Nearby

Date  Signature of President

Date  Signature

VI. RECEIVED BY REGISTRAR FOR ACTION:

Date  Signature of Registrar

VII. RETURNED TO DEPARTMENT:

Reason for Return:

Date  Signature
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: COM 3308 TITLE: Reality and Image CATALOG: PAGE: 164

DEPARTMENT: Humanities

SUBMITTED: Michael Gormley March 1, 2012

I. TYPE OF REQUEST: (Check all that apply)

New Course
□ Change Course Number        □ Change Course Description          □ Credit Hours: 3
□ Change Course Title          □ Change Requirements for Major/Minor
□ Change Credit Hours          □ Include in Transfer Module
□ Include on Gen. Ed. Requirements

□ Other: Schedule

II. GRADE TYPE: □ A-F, I or Z  □ S or U  □ CR/NC  □ NG  □ IP

III. SUMMARY OF REQUEST: To change the course description so that it reads:

COM 3308. Reality and the Image (on demand; 3) This course provides for the detailed study of films, particularly those with a minority theme or cast, and the reality the films attempt to portray. Students engage in film cultural/historical context. The course also may include consideration of the history, technology, and business practices of the film industry. Prerequisite: COM 2200.

Note: We are changing this spring term course to an “on demand” course.

IV. REASON FOR REQUEST: Our scheduling protocol is to list communication electives as “on demand” courses in order to enhance our scheduling flexibility.

IV. IMPACT STATEMENT: None

V. REQUIRED APPROVALS:

Department
College
University Senate
VP Academic Affairs
President
Board of Trustees (if applicable)

Date
Date
Date
Date
Date

Signature of Chair
Signature of Dean
Signature of President

VI. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature of Registrar

VII. RETURNED TO DEPARTMENT:

Date

Signature

REASON FOR RETURN:
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: COM 3314  TITLE: Advanced Public Speaking  CATALOG: PAGE: 164

DEPARTMENT: Humanities  SUBMITTED: Michael Gormley  Date: March 1, 2012

I. TYPE OF REQUEST: (Check all that apply)

- [X] Change Course Description
- [ ] Change Course Number
- [ ] Change Course Title
- [ ] Include on Gen. Ed. Requirements
- [ ] Change Credit Hours
- [ ] Include in Transfer Module
- [ ] Replace:
- [ ] Delete:
- [X] Other: schedule

Credit Hours: 3

II. GRADE TYPE: [ ] A-F, I or Z  [ ] S or U  [ ] CR/NC  [ ] NG  [ ] IP

III. SUMMARY OF REQUEST: To change the course description so that it reads:

COM 3314. Advanced Public Speaking (On demand; 3) – This course will examine and practice the skills necessary to become effective speaker. The course emphasizes modes of speech. Student will practice persuasive, motivational, and humorous speeches; study historic speeches that made impact on the world; and learn how to research and write long-form speeches. COM 2214 is recommended.

Note: We are changing this from a spring term offered in “even years” to an on demand course.

IV. REASON FOR REQUEST: Our scheduling protocol is to list communication electives as “on demand” courses in order to enhance our scheduling flexibility.

V. IMPACT STATEMENT: None

V. REQUIRED APPROVALS:

- Department: [Signature]  Date: [Date]
- College: [Signature]  Date: [Date]
- University Senate: [Signature]  Date: [Date]
- VP Academic Affairs: [Signature]  Date: [Date]
- President: [Signature]  Date: [Date]
- Board of Trustees (if applicable): [Signature]  Date: [Date]

VI. RECEIVED BY REGISTRAR FOR ACTION:

Date: [Date]  Signature: [Signature]

VII. RETURNED TO DEPARTMENT:

REASON FOR RETURN: [Signature]  Date: [Date]
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: COM 3315 TITLE: Writing for Electronic Media CATALOG: PAGE: 164

DEPARTMENT: Humanities

Submitted: Michael Gormley

March 1, 2012 Date

Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply)

- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- Change Course Description
- Change Requirements for Major/Minor

Credit Hours: 3
Replaces: [Signature]
Delete: [Signature]
Other: [Signature]

II. GRADE TYPE: [A-F, I or Z] [S or U] [CR/NC] [NG] [IP]

III. SUMMARY OF REQUEST: To change the course description so that it reads as follows:

Current Description
COM 3315. Writing for Electronic Media (II; 3) This course introduces students to the writing and formatting of scripts for electronic media. The course covers the writing of promos, commercials, news, and sitcoms. It also may include the writing of documentaries and dramas. Prerequisites: COM 2219 and COM 2272.

Proposed Description:
COM 3315. Writing for Electronic Media (II; 3) This course introduces students to the writing and formatting of scripts for electronic media with special emphasis on the writing of scripts for radio and television news programs. The course may also include the writing of commercials, sitcoms, dramas, and documentaries. Prerequisites: COM 2219 and COM 2272.

IV. REASON FOR REQUEST: The proposed description more accurately reflects the content of the course, which is primarily focused on news writing. It also suggests additional topics that instructors may wish to pursue.

V. IMPACT STATEMENT: None

V. REQUIRED APPROVALS:

- Department
  Date 3/16/12
  [Signature of Chair]

- College
  Date 3/16/12
  [Signature of Dean]

- University Senate
  Date
  [Signature of President]

- VP Academic Affairs
  Date
  [Signature]

- President
  Date
  [Signature]

- Board of Trustees (if applicable)
  Date
  [Signature]

VI. RECEIVED BY REGISTRAR FOR ACTION:

VII. RETURNED TO DEPARTMENT:

REASON FOR RETURN:
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: COM 3319   TITLE: Reporting   CATALOG: PAGE: 164

DEPARTMENT: Humanities

SUBMITTED: Michael Gormley   March 1, 2012

I. TYPE OF REQUEST: (Check all that apply)
   New Course
   ___ Change Course Number   ___ Change Course Title
   ___ Change Credit Hours   ___ Change Requirements for Major/Minor
   ___ Change Requirements for Major/Minor
   ___ Include in Transfer Module
   ___ Include on Gen. Ed. Requirements

   Credit Hours: 3
   Replaces:
   Delete:
   X Other: schedule

II. GRADE TYPE:  □ A-F, I or Z  □ S or U  □ CR/NC  □ NG  □ IP

III. SUMMARY OF REQUEST: To change the course description so that it reads:

COM 3319. Reporting (II; 3) This course introduces students to the fundamentals of journalism. It covers news gathering and news writing including the writing of both hard news and feature stories. The course builds on the grammar, language, and style lessons of COM 2219. Prerequisite: COM 2219.

Note: We are changing this from a fall and spring course to a spring course.

IV. REASON FOR REQUEST: Our scheduling protocol is to guarantee that every required course is offered at least once in the year. To preserve our scheduling flexibility, we will not guarantee that this course will be offered more than once.

IV. IMPACT STATEMENT: None

V. REQUIRED APPROVALS:
   Department
   College
   University Senate
   VP Academic Affairs
   President
   Board of Trustees (if applicable)

   Date  Signature of Chair
   Date  Signature of Dean
   Date  Signature of President
   Date  Signature
   Date  Signature

VI. RECEIVED BY REGISTRAR FOR ACTION:

   Date  Signature of Registrar

VII. RETURNED TO DEPARTMENT:

   Date  Signature

   REASON FOR RETURN:
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: COM 3323 TITLE: Voice and Diction CATALOG: PAGE: 164

DEPARTMENT: Humanities

SUBMITTED: Michael Gormley March 1, 2012

I. TYPE OF REQUEST: (Check all that apply)
New Course
___ Change Course Number
___ Change Course Title
___ Change Credit Hours
X Change Course Description
___ Change Requirements for Major/Minor
___ Include in Transfer Module
___ Include on Gen. Ed. Requirements

Credit Hours: 3
Replaces: 
Delete: 
X Other: __ Schedule __

II. GRADE TYPE: □ A-F, I or Z □ S or U □ CR/NC □ NG □ IP

III. SUMMARY OF REQUEST: To change the course description so that it reads:

COM 3323, Voice and Diction (On demand; 3) Principles of a satisfactory speaking voice are explored. The course is
designed to deal with problems of articulation and voice quality in various settings. Prerequisite: None.

Note: We are changing the course from a fall “odd years” course to an “on demand” course.

IV. REASON FOR REQUEST: To enhance our flexibility in scheduling this elective course.

IV. IMPACT STATEMENT: None

V. REQUIRED APPROVALS:

Department ____________________________ Date ____________

College ____________________________ Date ____________

University Senate ____________________________ Date ____________

VP Academic Affairs ____________________________ Date ____________

President ____________________________ Date ____________

Board of Trustees (if applicable) ____________________________ Date ____________

Signature of Chair ____________________________

Signature of Dean ____________________________

Signature of President ____________________________

VI. RECEIVED BY REGISTRAR FOR ACTION:

Date ____________ Signature of Registrar ____________________________

VII. RETURNED TO DEPARTMENT:

REASON FOR RETURN: ____________________________ Date ____________ Signature ____________________________
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: COM 4412  TITLE: Advanced Reporting and Feature Writing  CATALOG: PAGE: 165

DEPARTMENT: Humanities

SUBMITTED: Michael Gormley/Cyril Ibe  March 1, 2012  Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply)

☐ New Course  ☑ Change Course Description  Credit Hours: 3
☐ Change Course Number  ☐ Change Requirements for Major/Minor  ☐ Replaces:
☐ Change Course Title  ☐ Include in Transfer Module  ☐ Delete:
☐ Change Credit Hours  ☐ Include on Gen. Ed. Requirements  ☐ Other:

II. GRADE TYPE: ☑ A-F, I or Z  ☐ S or U  ☐ CR/NC  ☐ NG  ☐ IP

III. SUMMARY OF REQUEST: To change the course description so that it reads as follows:

COM 4412. Advanced Reporting and Featuring Writing (II, 3) — This course focuses on specialized reporting of issues and events in society with an emphasis on governmental and/or urban affairs. It includes the writing of magazine style feature stories, editorials, and reviews. Prerequisite: COM 3319.

IV. REASON FOR REQUEST: We wish to add "urban affairs" as an area of focus, in addition to government affairs. Given our populations of students, many of whom come from urban areas, we feel that a focus on urban affairs is appropriate.

V. REQUIRED APPROVALS:

Department
College
University Senate
VP Academic Affairs
President
Board of Trustees (if applicable)

Date 6/11/12  Signature of Chair
Date 8/5/11  Signature of Dean
Date  Signature of President

VI. RECEIVED BY REGISTRAR FOR ACTION:

Date  Signature of Registrar

VII. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date  Signature
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: COM 4450  TITLE: Media Management  CATALOG: PAGE: 166

DEPARTMENT: Humanities

SUBMITTED: Michael Gormley

<table>
<thead>
<tr>
<th>I. TYPE OF REQUEST: (Check all that apply)</th>
<th></th>
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</thead>
</table>
| New Course                             | _ | Change Course Description
| _ Change Course Number                 |   | Replace: ___________________
| _ Change Course Title                  |   | Delete: ___________________
| _ Change Credit Hours                  |   | X Other: Prerequisite

| II. GRADE TYPE: | A-F, I or Z | S or U | CR/NC | NG | IP |

| III. SUMMARY OF REQUEST: To change the course description so that it reads: |

COM 4450. Media Management (On Demand; 3) This course covers the history and structure of media ownership and the variables that constrain the operations of media organizations. Course includes a discussion of globalization. Prerequisite: COM 2200.

Note: We want to drop COM 2219: Introduction to Media Writing as a prerequisite for COM 4450: Media Management. We will keep COM 2200: Introduction to Mass Communication as a perquisite.

| IV. REASON FOR REQUEST: COM 4450: Media Management covers the “history and structure of media ownership and the variables that constrain the operations of media organizations.” We feel that Introduction to Mass Communication is a sufficient prerequisite for the course. Mass Communication “introduces students to the history, theories and models of the mass communication process; structure, dynamics and effects of print and electronic media on the individual and society. Discussion includes the structure and development of the minority and international media.” |

<table>
<thead>
<tr>
<th>V. REQUIRED APPROVALS:</th>
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<tbody>
<tr>
<td>Department</td>
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<tr>
<td>College</td>
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<tr>
<td>University Senate</td>
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<tr>
<td>VP Academic Affairs</td>
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<tr>
<td>President</td>
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<tr>
<td>Board of Trustees (if applicable)</td>
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</tbody>
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<tr>
<th>VI. RECEIVED BY REGISTRAR FOR ACTION:</th>
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<tr>
<th>VII. RETURNED TO DEPARTMENT:</th>
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</table>

| REASON FOR RETURN: | Date: | Signature |

ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: COM 4460 TITLE: Broadcast Announcing and Delivery CATALOG: PAGE: 166

DEPARTMENT: Humanities

SUBMITTED: Michael Gormley Date March 1, 2012 Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply)
   New Course
   □ Change Course Number X Change Course Description
   □ Change Course Title □ Include in Transfer Module
   □ Change Credit Hours □ Include on Gen. Ed. Requirements
   □ Credit Hours: 3 □ Replaces: □ Delete:
   □ Other: Prerequisite

II. GRADE TYPE: □ A-F, I or Z □ S or U □ CR/NC □ NG □ IP

III. SUMMARY OF REQUEST: To change the course description so that it reads:

COM 4460. Broadcast Announcing and Delivery (On Demand; 3) This course introduces students to voice techniques used in the field of broadcasting. Effective delivery and postural techniques for on-air television and vocal delivery for radio will receive special attention. Prerequisites: COM 2214.

Note: We are dropping COM 3323: Voice and Diction and COM 2204: Introduction of Speech as prerequisites for this course. We are adding COM 2214 as a prerequisite.

IV. REASON FOR REQUEST: COM 3323 is an elective that we offer only occasionally. COM 2204 no longer exists. We replaced that course with COM 2214. We feel that COM 2214: Public Speaking is the appropriate prerequisite for Broadcast Announcing.

IV. IMPACT STATEMENT: None

V. REQUIRED APPROVALS:
   Department
   College
   University Senate
   VP Academic Affairs
   President
   Board of Trustees (if applicable)

   Date Signature of Chair
   Date Signature of Dean
   Date Signature of President
   Date Signature
   Date Signature
   Date Signature

VI. RECEIVED BY REGISTRAR FOR ACTION:

VII. RETURNED TO DEPARTMENT:

   Date Signature of Registrar

   Date Signature

REASON FOR RETURN:
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

COURSE: COM 4897 TITLE: Independent Study CATALOG: PAGE: 164

DEPARTMENT: Humanities

SUBMITTED: Michael Gormley

I. TYPE OF REQUEST: (Check all that apply)
   New Course
   _ Change Course Number
   _ Change Course Title
   _ Change Credit Hours
   X Change Course Description
   _ Change Requirements for Major/Minor
   _ Include in Transfer Module
   _ Include on Gen. Ed. Requirements

   Credit Hours: 3
   Replaces:
   Delete:
   X Other: schedule

II. GRADE TYPE: [ ] A-F, I or Z [ ] S or U [ ] CR/NC [ ] NG [ ] IP

III. SUMMARY OF REQUEST: To change the course description so that it reads:

COM 4897, Independent Study (On demand; 1-3) An independent study is a research project or course of study, not a performance activity and not otherwise offered as an existing course. The individual study may carry 1-3 semester hours. Before the end of the previous semester and in consultation with the departmental advisor, the student must submit a proposal to the department chair. Prerequisites: COM 2200, 2219, 3306, and permission of the department chair.

Note: We care changing this from a fall and spring course to an “on demand” course.

IV. REASON FOR REQUEST: We do not wish to offer Independent Study on a regular basis. Instead, we will put it on the schedule when a student(s) requests it.

IV. IMPACT STATEMENT: None

V. REQUIRED APPROvals:
   Department
   College
   University Senate
   VP Academic Affairs
   President
   Board of Trustees (if applicable)

   Date 3/16/12
   Signature of Chair

   Date
   Signature of Dean

   Date
   Signature of President

   Date
   Signature

   Date
   Signature

VI. RECEIVED BY REGISTRAR FOR ACTION:

VII. RETURNED TO DEPARTMENT:

   Date
   Signature

   REASON FOR RETURN:
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: FALL 2011

Course Prefix: GEL  NO: 1240  TITLE: NATURAL DISASTERS  CATALOG:  PAGE:  

DEPARTMENT: WATER RESOURCES TAG Eligible:  TAG Attached:  AP Eligible:  

SUBMITTED BY: Dr. DeBonine N. Wishart  09-21-2011  

I. TYPE OF REQUEST: (Check all that apply):

- [ ] New Course
- [ ] Change Course Number
- [ ] Change Course Title
- [X] Change Credit Hours
- [ ] Include in Transfer Module
- [ ] Include in Gen. Ed. Requirements

Credit Hours: 3.0

II. GRADE TYPE:

- [ ] A-F, I, Z, or FZ
- [ ] S or U
- [ ] CR/NC
- [ ] NG
- [ ] IP

III. SUMMARY OF REQUEST:
Add GEL 1240 NATURAL DISASTERS to the General Education list of courses.

IV. COURSE DESCRIPTION: GEL 1240. Natural Disasters (I, II; 3) – An examination of the causes, effects, and options available to mitigate natural disasters such as earthquakes, volcanic eruptions, landslides, subsidence, flooding, severe weather, and meteoric impacts. No Prerequisites are required.

V. REASON FOR REQUEST: This is an introductory course that allows students to explore the scientific principles and concepts of natural hazards while adequately increasing their awareness and level of preparation.

VI. IMPACT STATEMENT: Students taking this course will learn to make informed decisions regarding geologic hazards that may impact life and the environment.

VII. REQUIRED APPROVALS:

<table>
<thead>
<tr>
<th>Department</th>
<th>Date</th>
<th>Signature</th>
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<tbody>
<tr>
<td>College</td>
<td>09/21/2011</td>
<td>A.A. V. K.</td>
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<tr>
<td>University Senate</td>
<td>09/21/2011</td>
<td>Signature of Dean</td>
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<tr>
<td>VP Academic Affairs</td>
<td>Date</td>
<td>Signature of President</td>
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<tr>
<td>President</td>
<td>Date</td>
<td>Signature</td>
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<tr>
<td>Board of Trustees (if applicable)</td>
<td>Date</td>
<td>Signature</td>
</tr>
</tbody>
</table>

VIII. RECEIVED BY REGISTRAR FOR ACTION:

| Date | Signature of Registrar |

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: COM No: 2214 TITLE: Public Speaking CATALOG: 2010-12 PAGE: 165

DEPARTMENT: Humanities TAG Eligible: Yes TAG Attached: Yes AP Eligible: No

SUBMITTED BY: Michael Gormley August 29, 2011 Type or Print Name Date Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply):

- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours

- Change Course Description
- Change Requirements for Major/Minor
- X Include in Transfer Module
- X Include in Gen. Ed. Requirements

- Credit Hours: ____________________
- Replaces: ____________________
- Delete: ____________________
- Other: ____________________

II. GRADE TYPE:

- A-F, I, Z, or FZ
- S or U
- CR/NC
- NG
- IP

III. SUMMARY OF REQUEST: Add COM 2214, Public Speaking, to the General Education curriculum as an elective under List B: Social Sciences.

IV. COURSE DESCRIPTION: COM 2214. Public Speaking (I, II, 3) Students learn message preparation and presentation, with emphasis on formal speeches, including informational, demonstrative, and persuasive speeches. Primary theories of communication are introduced, and methods used by professional speakers are analyzed. Required of all communication majors.

V. REASON FOR REQUEST:
As part of its assessment report to OBR, Central State has enumerated its institutional learning outcomes, to include "Students communicate effectively." Our North Central advisor has recommended adding a speech class to the General Education curriculum.

VI. IMPACT STATEMENT: Existing full time and adjunct faculty will teach this course. Placing COM 2214 as an elective in the Social Sciences menu does not add additional hours to the Gen Ed curriculum. In addition to speech presentations, the learning outcomes include message preparation, the study of communication theory and methods, and critical analyses of existing speeches.

VII. REQUIRED APPROVALS:

Department

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date Signature of Chair

Date Signature of Dean

Date Signature of President

Date Signature

Date Signature

Date Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Date Signature

REASON FOR RETURN: ____________________________

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Spring 2012


DEPARTMENT: University College  TAG Eligible: N/A  TAG Attached: N/A  AP Eligible: N/A

SUBMITTED BY: Drs. Cruz, Lowell, Zamorski  Dec 2, 2011

I. TYPE OF REQUEST: (Check all that apply)
   X New Course  _____ Change Course Description  _____ Credit Hours:
   _____ Change Course Number  _____ Change Requirements for Major/Minor  _____ Replaces:
   _____ Change Course Title  _____ Include in Transfer Module  _____ Delete:
   _____ Change Credit Hours  X Include in Gen. Ed. Requirements  _____ Other:

II. GRADE TYPE:

   A, B, C, D, F, FZ, I

   □ S or U  □ CR/NC  □ NG  □ IP

III. REQUEST: Approve FYS 1201 as in IV below.

IV. PROPOSED COURSE DESCRIPTION: FYS 1201. Major and Career Seminar (I, II; 1) - This seminar is intended for first-year students who have not declared a major. Students will identify their skills and interests to determine a suitable major. College faculty will present and discuss their programs, enabling students to understand the requirements for the major and for graduation. Students will learn interviewing techniques and begin developing a career portfolio; they will also engage in service learning and other career-related activities. Required of all students with fewer than 30 hours who have not declared a major.

V. REASON FOR REQUEST: FYS 1201 will provide incoming freshmen with (1) an understanding of the requirements for the various majors and for graduation, (2) knowledge of the skills needed for these majors; and (3) career orientation activities. Freshmen who have declared a suitable major will be more likely to return for the sophomore year.

VI. IMPACT STATEMENT: This seminar can have a dramatic effect on retention: Freshmen who have declared a suitable major and who understand the requirements for that major and for graduation will be more likely to return for their sophomore year, and they will be less likely to change majors later.

VII. REQUIRED APPROVALS:

   Department
   College
   University Senate
   VP Academic Affairs
   President
   Board of Trustees (if applicable)

   Date
   Signature of Chair
   Date
   Signature of Dean
   Date
   Signature of President
   Date
   Signature
   Date
   Signature
   Date
   Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

   Date
   Signature of Registrar

IX. RETURNED TO DEPARTMENT:

   Reason for Return: ________________________________________________________________
   Date
   Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE Spring, 2012

Course Prefix: _EDU_ NO: 3310 TITLE: Language and Literacy/Microteaching CATALOG: _2010-2012__ PAGE: _174_

DEPARTMENT: Professional Education TAG Eligible: _NO_ TAG Attached: _NA_ AP Eligible: _NO_

SUBMITTED BY: Hazel M. Latsen Sept 2011

I. TYPE OF REQUEST: (Check all that apply):

- _ New Course
- _ Change Course Number
- _ Change Course Title
- _ Change Credit Hours
- _ Change Course Description
- _ Change Requirements for Major/Minor
- _ Include in Transfer Module
- _ Include in Gen. Ed. Requirements

_x_ Credit Hours: Change from 4 to 3

Replaces: __________________________
Delete: __________________________
Other: __________________________

II. GRADE TYPE:

- _ A-F, I, Z, or FZ
- _ S or U
- _ CR/NC
- _ NG
- _ IP

III. SUMMARY OF REQUEST: Request to change credit hours from 4 to 3, as described in Section IV below.

IV. COURSE DESCRIPTION: EDU 3310. Language and Literacy/Microteaching (I, II; 3) —

This course focuses on the language development and literacy growth of young children, ages birth through eight years. Strategies for planning teaching, and assessing a high quality, early childhood language arts program will be emphasized. The course includes an opportunity for students to engage in microteaching experiences requiring them to plan and practice-teach in diverse settings as a way to develop their teaching proficiencies. Prerequisites: EDU 2200, 2262, 2264, 2266.

V. REASON FOR REQUEST: Courses need to be added to the program to comply with Special Program Area (SPA) standards and (NCATE). This credit hour reduction will allow for the addition of required courses without overloading the program.

VI. IMPACT STATEMENT: This credit hour reduction will allow students to complete the program within a reasonable time without increasing the credit hour requirement and still comply with the Special Program Area standards.

VII. REQUIRED APPROVALS:

- Department
- College
- University Senate
- VP Academic Affairs
- President
- Board of Trustees (if applicable)

10/04/2017 __________________________
Signature of Chair

Signature of Dean

Signature of President

Signature

Signature

Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date __________________________
Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Date __________________________
Signature

REV: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Spring, 2011

Course Prefix: EDU  NO: 3315 TITLE: Teaching Reading through Children's literature/Microteaching
CATALOG: 2010-2012 PAGE: 174

DEPARTMENT: Professional Education - TAG Eligible: NO TAG Attached: NA AP Eligible: NO

SUBMITTED BY: Hazel M. Latson Sep, 2011

I. TYPE OF REQUEST: (Check all that apply):
- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- Change Course Description
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include in Gen. Ed. Requirements
- Credit Hours: Change from 4 to 3
- Replaces:
- Delete:
- Other:

II. GRADE TYPE:
- A-F, I, Z, or FZ
- S or U
- CR/NC
- NG
- IP

III. SUMMARY OF REQUEST: Request to change credit hours from 4 to 3

IV. COURSE DESCRIPTION: EDU 3315. Teaching Reading Through Children's Literature/Microteaching (I, II: 3)

This course looks at the current knowledge base of the reading process as it influences the use of children's literature for reading instruction in early childhood. Particular emphasis is placed on teaching to elicit personal response, reading for different purposes and appreciation of a range of culturally responsive literature. The course examines the reading curriculum for early and middle grades, particularly the Ohio Academic Content Standards for English Language Arts. It includes an opportunity for students to engage in microteaching experiences requiring them to plan and practice-teach in diverse settings as a way to develop their teaching proficiencies.

V. REASON FOR REQUEST: Courses need to be added to the program to comply with special program area standards (NCATE). This credit hour reduction will allow for the addition without overloading the program.

VI. IMPACT STATEMENT: This credit hour reduction will allow students to complete the program within a reasonable time and still comply the Special Program Area Standards, Ohio Academic Content standards for English Language Arts and Ohio Standards for the Teaching Profession.

VII. REQUIRED APPROVALS:
- Department
- College
- University Senate
- VP Academic Affairs
- President
- Board of Trustees (if applicable)

Date Signature
10/4/2011 Hazel M. Latson

Date Signature
Signature of Chair
Signature of Dean

Date Signature
Signature of President

Date Signature

Date Signature

Date Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date Signature

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date Signature
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Spring 2012

Course Prefix: EDU NO: 3320 TITLE: Phonics & Reading/Microteaching CATALOG: 2010-2012 PAGE: 174

DEPARTMENT: Professional Education

TAG Eligible: NO TAG Attached: NA AP Eligible: NO

SUBMITTED BY: Hazel M. Latson

Date of Print Name: Sep. 2011

Signature ofSubmitter

I. TYPE OF REQUEST: (Check all that apply):

- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- Change Course Description
- Change Requirements for Major/Minor

x Credit Hours: Change from 4 to 3

Replace:
Delete:
Other:

II. GRADE TYPE:

☐ A-F, I, Z, or FZ
☐ S or U
☐ CR/NC
☐ NG
☐ IP

III. SUMMARY OF REQUEST: Request to change credit hours from 4 to 3 as shown in Section IV below.

IV. COURSE DESCRIPTION: EDU 3320. Phonics and Reading/Microteaching (I, II, 3)

This course focuses on the research and knowledge concerning phonemic awareness, phonics, and fluency and their relationship to skill development in reading. It focuses on learning to identify words by using specific skills and on understanding the challenges of using the skills in learning to read. The course includes an opportunity for students to engage in microteaching experiences requiring them to plan and practice-teach in diverse settings as a way to develop their teaching proficiencies. Prerequisites: Must be formally admitted to the College of Education.

V. REASON FOR REQUEST: Courses need to be added to the program to comply with special program area standards (NCATE). This credit hour reduction will allow for the addition without overloading the program.

VI. IMPACT STATEMENT: This credit hour reduction will allow students to complete the program within a reasonable time without adding credit hours to the program and still comply the Special Program Area, Ohio Board of Regent and NCATE standards.

VII. REQUIRED APPROVALS:

Deparment

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date

Signature of Chair

Signature of Dean

Signature of President

Signature

Signature

Date

Signature

Date

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date

Signature

Rev: 03-01-99
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Spring, 2012

Course Prefix: EDU NO: 3330 TITLE: Teaching Reading in the Content Areas/Microteaching
CATALOG: 2010-2012 PAGE: 174

DEPARTMENT: Professional Education TAG Eligible: NO TAG Attached: NA AP Eligible: NO

SUBMITTED BY: Hazel M. Latson Sep., 2011

I. TYPE OF REQUEST: (Check all that apply):
- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- Change Course Description
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include in Gen. Ed. Requirements
- Credit Hours: Change from 4 to 3
- Replaces: 
- Delete: 
- Other:

II. GRADE TYPE:
- [ ] A-F, I, Z, or FZ
- [ ] S or U
- [ ] CR/NC
- [ ] NG
- [ ] IP

III. SUMMARY OF REQUEST: Change credit hours from 4 to 3 as shown in Section IV below.

IV. COURSE DESCRIPTION: EDU 3330. Teaching Reading in the Content Areas/Microteaching (1; 3)

An introduction to the range of strategies and programs for teaching the reading process in the content area, including the nature of the reading process, assessment techniques and instructional strategies to increase comprehension. The use of trade books and informational books in the microteaching experiences requiring candidates to plan and practice-teach in diverse settings as a way to develop their teaching proficiencies. Specific course assignments and microteaching experiences are tailored to the students' licensure areas.

V. REASON FOR REQUEST: Courses need to be added to the program to comply with Special Program Area and NCATE standards. This credit hour reduction will allow for the addition of courses without overloading the program credits.

VI. IMPACT STATEMENT: This credit hour reduction will allow students to complete the program within a reasonable time and still comply the Special Program Area and Ohio Reading Requirements, and Ohio Content Standards for the Language Arts.

VII. REQUIRED APPROVALS:

- Department
- College
- University Senate
- VP Academic Affairs
- President
- Board of Trustees (if applicable)

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Date Signature

REASON FOR RETURN:

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: MTH  NO: 0420  TITLE: Topics in Mathematics  CATALOG: 2012-14  PAGE: __


SUBMITTED BY: Robert L. Marcus  February 17, 2012  Signature ofSubmitter

I. TYPE OF REQUEST: (Check all that apply):
- [ ] New Course
- [ ] Change Course Number
- [ ] Change Course Title
- [ ] Change Credit Hours
- [ ] Change Course Description
- [ ] Change Requirements for Major/Minor
- [ ] Include in Transfer Module
- [ ] Include in Gen. Ed. Requirements
- [X] Delete:
- [ ] Other:

Credit Hours:

II. GRADE TYPE:

X  A-F, I, Z, or FZ  S or U  CR/NC  NG  IP

III. SUMMARY OF REQUEST:
Delete the course.

IV. COURSE DESCRIPTION:

Copies turned in  1/8

V. REASON FOR REQUEST:
The course was replaced by MTH0430

VI. IMPACT STATEMENT:

VII. REQUIRED APPROVALS:

Department  3/23/2012  Signature of Chair

College  11/25/12  Signature of Dean

University Senate  3/26/12  Signature of President

VP Academic Affairs

President

Board of Trustees (if applicable)

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date  Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Date  Signature

REASON FOR RETURN:

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: MTH  NO: 0421  TITLE: Topics in Mathematics II  CATALOG: 2012-14  PAGE:

DEPARTMENT: Mathematics and Computer Science  TAG Eligible:  TAG Attached:  AP Eligible:

SUBMITTED BY: Robert L. Marcus  February 17, 2012

I. TYPE OF REQUEST: (Check all that apply):
- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- Change Course Description
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include in Gen. Ed. Requirements
- Credit Hours:
- Replaces:
- Delete:
- Other:

II. GRADE TYPE:
A-F, I, Z, or FZ  S or U  CR/NC  NG  IP

III. SUMMARY OF REQUEST:
Delete the course.

IV. COURSE DESCRIPTION:

V. REASON FOR REQUEST:
The course was replaced by MTH0430

VI. IMPACT STATEMENT:

VII. REQUIRED APPROVALS:
Department  2/23/2012  Robert Marcus
College  2/28/2012
University Senate  3/30/2012
VP Academic Affairs
President
Board of Trustees (if applicable)

VIII. RECEIVED BY REGISTRAR FOR ACTION:
Date  Signature of Registrar

IX. RETURNED TO DEPARTMENT:
REASON FOR RETURN:
Date  Signature

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE  Fall 2012

Course Prefix:     MTH    NO:     2502    TITLE:     Calculus I    CATALOG:     2012-14    PAGE:     

DEPARTMENT: Mathematics and Computer Science - TAG Eligible:    x    TAG Attached:    ___ AP Eligible:    ___

SUBMITTED BY: Robert L. Marcus    February 17, 2012

I. TYPE OF REQUEST: (Check all that apply):

   ___ New Course
   ___ Change Course Number
   ___ Change Course Title
   ___ Change Credit Hours
   ___ Change Course Description
   ___ Change Requirements for Major/Minor
   ___ Include in Transfer Module
   ___ Include in Gen. Ed. Requirements
   ___ Credit Hours:
   ___ Replaces:
   ___ Delete:
   ___ Other:

II. GRADE TYPE:

   X   A-F, I, Z, or FZ
   □ S or U
   □ CR/NC
   □ NG
   □ IP

III. SUMMARY OF REQUEST:

Modify the following catalogue description to make it compliant with TAG requirements.

MTH 2502. Calculus I (I, II; 4) — Topics include the derivative techniques of differentiation, implicit differentiation, higher derivatives, graphing, maxima and minima, plane curves, and motion. Prerequisite: MTH 2501.

Change this description: add the topics - limits of functions, infinite limits, antiderivatives, indefinite and definite integrals, and Fundamental Theorem of Calculus; these topics are already covered in the class.

IV. COURSE DESCRIPTION:

MTH 2502. Calculus I (I, II; 4) — Topics include limits of functions, infinite limits, derivative and techniques of differentiation, implicit differentiation, higher derivatives, graphing, maxima and minima, plane curves, motion, antiderivatives, indefinite and definite integrals, and Fundamental Theorem of Calculus. Equivalent to TAG TMM005. Prerequisite: MTH 2501.

V. REASON FOR REQUEST:

To comply with the TAG requirements TMM005 - Calculus I.

VI. IMPACT STATEMENT:

VII. REQUIRED APPROVALS:

   Department
   College
   University Senate
   VP Academic Affairs
   President
   Board of Trustees (if applicable)

   Date
   Signature of Chair
   Date
   Signature of Dean
   Date
   Signature of President

VIII. RECEIVED BY REGISTRAR FOR ACTION:

   Date
   Signature of Registrar

IX. RETURNED TO DEPARTMENT:

   Date
   Signature

   REASON FOR RETURN:

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE:  Fall 2012

Course Prefix:  MTH  NO:  2501   TITLE:  Trigonometry   CATALOG:  2012-14   PAGE:

DEPARTMENT:  Mathematics and Computer Science - TAG Eligible:  x  TAG Attached:  AP Eligible:  

SUBMITTED BY:  Robert L. Marcus  February 17, 2012  

I. TYPE OF REQUEST: (Check all that apply):

- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours
- x Change Course Description

Credit Hours:  
Replaces:  
Delete:  
Other:  

II. GRADE TYPE:  
X A-F, I, Z, or FZ
S or U
CR/NC
NG
IP

III. SUMMARY OF REQUEST:
Modify the following catalogue description to make it compliant with TAG requirements.

MTH 2501. Trigonometry (I, II; 3) — Topics include algebraic functions, trigonometric functions, exponential and logarithmic functions, lines, polar coordinates, vectors in the plane, and complex numbers. Prerequisite: MTH 1750.  
Change this description:  omit algebraic functions, and add conics, and inverse trigonometric functions.

IV. COURSE DESCRIPTION:

MTH 2501. Trigonometry (I, II; 3) — Topics include conic sections, exponential and logarithmic functions, trigonometric functions, inverse trigonometric functions, identities and equations, lines, polar coordinates, vectors in the plane, application problems, and complex numbers. Equivalent to TAG TMM003. Prerequisite: MTH 1750 or placement tests.

V. REASON FOR REQUEST:
To comply with the TAG requirements TMM03 – Trigonometry.

VI. IMPACT STATEMENT:
None.

VII. REQUIRED APPROVALS:

Department

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

2/13/2012  
Signature of Chair

2/18/12  
Signature of Dean

3/30/12  
Signature of President


VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date  Signature of Registrar

IX. RETURNED TO DEPARTMENT:

Date  Signature

REASON FOR RETURN:

Rev: 03-01-09
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: MTH  NO: 1750  TITLE: College Algebra  CATALOG: 2012-14

DEPARTMENT: Mathematics and Computer Science  -  TAG Eligible:  x  TAG Attached:  AP Eligible: 

SUBMITTED BY: Robert L. Marcus  February 17, 2012  Signature of Submitter

I. TYPE OF REQUEST: (Check all that apply):
- New Course
- Change Course Number  x  Change Course Description
- Change Course Title
- Change Credit Hours

- Credit Hours:
- Replaces:
- Delete:
- Other:

II. GRADE TYPE:

| X | A-F, I, Z, or FZ | S or U | CR/NC | NG | IP |

III. SUMMARY OF REQUEST:
Modify the following catalogue description to make it compliant with TAG requirements.

MTH 1750. College Algebra (I, II; 3) — Topics include functions, systems of linear equations, inequalities, matrices, variations and conic sections, exponential and logarithmic functions, sequences, series, and the binomial theorem.
Prerequisite: MTH 0421 or placement test.

Change this description: additions - rational expressions, Factor and Remainder Theorem, operations on functions, radical equations. Deletions - conics and series; these topics are covered in Trigonometry and Calculus I&II.

IV. COURSE DESCRIPTION:
MTH 1750. College Algebra (I, II; 3) — Topics include functions, rational expressions, systems of linear equations, Factor and Remainder Theorem, operations on functions, radical equations, inequalities, matrices, variations and exponential and logarithmic functions, sequences, series, and the binomial theorem. Equivalent to TAG TMM001.
Prerequisite: MTH 0430 or placement tests.

V. REASON FOR REQUEST:
To comply with the TAG requirements TMM001 - College Algebra.

VI. IMPACT STATEMENT:

VII. REQUIRED APPROVALS:

Department  
College  
University Senate  
VP Academic Affairs  
President  
Board of Trustees (if applicable)

Date  
Signature of Chair  
Signature of Dean  
Signature of President

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date  
Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:  

Date  
Signature
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: __INT__ NO: ___2312____ TITLE: Circuit Analysis II CATALOG: 2012-14

DEPARTMENT: Manufacturing Engineering - TAG Eligible: __x__ TAG Attached: ______ SP Eligible: ______

SUBMITTED BY: __Augustus Morris__________________________January 18, 2012

I. TYPE OF REQUEST: (Check all that apply):
- New Course
- Change Course Number
- Change Course Title
- Change Credit Hours

- Change Course Description
- Change Requirements for Major/Minor
- Include in Transfer Module
- Include in Gen. Ed. Requirements

- Credit Hours: ______3______
- Replaces: ______
- Delete: ______

II. GRADE TYPE:

| x A-F, I, Z, or FZ | S or U | CR/NC | NG | IP |

III. SUMMARY OF REQUEST:
Create a new course to cover the content of AC Circuits in order to meet the recommendations of the Ohio Board of Regents/VC coordinator and be TAG eligible.

IV. COURSE DESCRIPTION:

INT 2312. Circuit Analysis II (II; 3) - Basic circuit and troubleshooting techniques for AC circuits with emphasis on industrial applications. Topics include the concepts of resistance, inductance, capacitance, power, nodal and mesh analysis, network theorems, RL, RC, and RCL analyses, and applications of operational amplifiers. Conventional and computer analysis techniques are utilized. Complex frequency, complex power, resonance, and polyphase systems are also discussed. Two lecture hours and two laboratory hours per week. Prerequisite: MTH 2501 and INT 2311.

V. REASON FOR REQUEST:
To pass the TAG eligibility

VI. IMPACT STATEMENT:
One additional 3 hour course is added to the curriculum. No new equipment or space is required. An adjunct faculty may be required.

VII. REQUIRED APPROVALS:

Department
College
University Senate
VP Academic Affairs
President
Board of Trustees (if applicable)

2/17/12

Signature of Chair
Signature of Dean
Signature of President

VIII. Received by Registrar for Action:

Date
Signature of Registrar

IX. Returned to Department:

Date
Signature

REASON FOR RETURN: _________________________________
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: ___INT__ NO: __2311__ TITLE: Circuit Analysis I CATALOG: 2012-14

DEPARTMENT: Manufacturing Engineering - TAG Eligible: ___x___ TAG Attached: ___X___ AP Eligible: ___

SUBMITTED BY: Augustus Morris January 18, 2012

I. TYPE OF REQUEST: (Check all that apply):
___ New Course
___ Change Course Number
___ Change Course Title
___ Change Credit Hours

Credit Hours: 3

___ Change Course Description
___ Change Requirements for Major/Minor
___ Include in Transfer Module
___ Include in Gen. Ed. Requirements

___ Replaces: ___INT 2310

Delete:

Other:

II. GRADE TYPE:

A-F, I, Z, or FZ   S or U   CR/NC   NG   IP

III. SUMMARY OF REQUEST:
To meet TAG eligibility requirements, the content in INT 2310 must be distributed over two courses. The content of INT 2311 will cover DC Circuits in order to meet the recommendations of the Ohio Board of Regents/VC coordinator and be TAG eligible.

IV. COURSE DESCRIPTION:
INT 2311. Circuit Analysis I (1; 3) - Basic circuit and troubleshooting techniques for DC circuits with emphasis on industrial applications. Topics include the concepts of resistance, inductance, capacitance, power, nodal and mesh analysis, network theorems, RL, RC, and RCL analyses, and applications of operational amplifiers. Conventional and computer analysis techniques are utilized. Two lecture hours and two laboratory hours per week. Prerequisite: MTH 1750

V. REASON FOR REQUEST:
To meet TAG eligibility

VI. IMPACT STATEMENT:
One hour of lecture will be reduced each week with the credit decreased from 4 to 3 credit hours. No new faculty, equipment, or space is required.

VII. REQUIRED APPROVALS:

Department
College
University Senate
VP Academic Affairs
President
Board of Trustees (if applicable)

2/17/12
Date
Signature of Chair

2/17/12
Date
Signature of Dean

Date
Signature of President

Date
Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date
Signature of Registrar

IX. RETURNED TO DEPARTMENT:

REASON FOR RETURN:

Date
Signature
ACADEMIC PROGRAM REQUEST FORM

TERM CHANGE TO BE EFFECTIVE: Fall 2012

Course Prefix: ___PHY___ NO: ___1182___ TITLE: Basic Physics II with lab

CATALOG: ____________ PAGE: ____________

DEPARTMENT: _____Natural Sciences_____ - TAG Eligible: ___x___ TAG Attached: _____ AP Eligible: _____

SUBMITTED BY: ___Dr. Suzanne Seleem_________ February 14, 2012

I. TYPE OF REQUEST: (Check all that apply):

___ New Course
___ Change Course Number
___ Change Course Title
___ Change Credit Hours
___ Change Course Description
___ Change Requirements for Major/Minor
___ Include in Transfer Module
___ Include in Gen. Ed. Requirements

Credit Hours: ___ 4 ___

Replaces: ____________

Delete: ____________

Other: ____________

II. GRADE TYPE:

x A-F, I, Z, or FZ
□ S or U
□ CR/NC
□ NG
□ IP

III. SUMMARY OF REQUEST:
Change credit hours from 3 to 4 credits in order to meet the recommendations of the Ohio Board of Regents/VC coordinator and be TAG eligible.

IV. COURSE DESCRIPTION:

This is a continuation of PHY 1181 and will be offered in spring. This course will cover the following concepts: electrical charges at rest and in motion; Ohm's law and its application to simple circuits; magnetic forces and fields; electromagnetic induction and its applications; electromagnetic spectrum; geometric optics; physical optics; and structures of the atom and the nucleus. The course will be taught using two two-hour periods of inquiry-based laboratory instruction (hands-on), and two hour of lecture/recitation per week. Prerequisites: PHY 1181.

V. REASON FOR REQUEST:

To pass the TAG eligibility

VI. IMPACT STATEMENT:

An additional hour of lecture will be added each week with the credit increase. No new full time faculty, equipment or space are required. An adjunct may be hired to teach this course if necessary.

VII. REQUIRED APPROVALS:

Department

College

University Senate

VP Academic Affairs

President

Board of Trustees (if applicable)

Date

Signature of Chair

Date

Signature of Dean

Date

Signature of President

Date

Signature

Date

Signature

Date

Signature

VIII. RECEIVED BY REGISTRAR FOR ACTION:

Date

Signature of Registrar

IX. RETURNED TO DEPARTMENT:
### ACADEMIC PROGRAM REQUEST FORM

**TERM CHANGE TO BE EFFECTIVE**: Fall 2012

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<thead>
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<th>Course Prefix:</th>
<th>PHY</th>
<th>Course No.: 1181</th>
<th>TITLE: Basic Physics I with lab</th>
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<tr>
<td>CATALOG:</td>
<td></td>
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<tr>
<td>DEPARTMENT:</td>
<td>Natural Sciences</td>
<td>TAG Eligible: X</td>
<td>TAG Attached:</td>
</tr>
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</table>

**SUBMITTED BY**: Dr. Suzanne Seleem | February 14, 2012

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**I. TYPE OF REQUEST**: (Check all that apply):

- [X] New Course
- [ ] Change Course Number
- [ ] Change Course Title
- [X] Change Credit Hours
- [X] Change Course Description
- [ ] Change Requirements for Major/Minor
- [ ] Include in Transfer Module
- [ ] Include in Gen. Ed. Requirements
- [ ] Other: Credit Hours: 4
- [ ] Replaces:
- [ ] Delete:

**II. GRADE TYPE**:

- [X] A-F, I, Z, or FZ
- [ ] S or U
- [ ] CR/NC
- [ ] NG
- [ ] IP

**III. SUMMARY OF REQUEST**:
Change credit hours from 3 to 4 credits in order to meet the recommendations of the Ohio Board of Regents/VC coordinator and be TAG eligible.

**IV. COURSE DESCRIPTION**:
This is the first of a two-semester course sequence, taught only in Fall. It will cover the following concepts: Newton's laws of motion; work, energy and power; conservation laws of energy, linear momentum and angular momentum; Archimedes's and Bernoulli Principles; specific heat and latent heats; wave motion and sound; Doppler Effect. The course will be taught using two two-hour inquiry-based laboratory instruction periods (hands-on), and two one hour of lecture/recitation per week. Prerequisites: MTH 1750.

**V. REASON FOR REQUEST**:
To pass the TAG eligibility

**VI. IMPACT STATEMENT**:
An additional hour of lecture will be added each week with the credit increase. No new full time faculty, equipment or space are required. An adjunct may be hired to teach this course if necessary.

**VII. REQUIRED APPROVALS**:

<table>
<thead>
<tr>
<th>Department</th>
<th>Date</th>
<th>Signature of Chair</th>
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<tbody>
<tr>
<td>College</td>
<td>Feb 14, 2012</td>
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<tr>
<td>Board of Trustees (if applicable)</td>
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**VIII. RECEIVED BY REGISTRAR FOR ACTION**:

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