

# **CENTRAL STATE UNIVERSITY**

## **Jeanne Clery Act Report**

### **From the Director of Public Safety**

On behalf of Central State University, President John W. Garland, I want to thank you for taking the time to read this year's annual campus security report, which contains valuable information regarding the safety and security of the CSU campus and surrounding areas. Our campus community is proud to provide statistical data and relative information that show Central State University to be one of the safest academic institutions in the United States.

### **SAFETY AT CENTRAL STATE UNIVERSITY**

Central State University is the only public HBCU (Historically Black Colleges and Universities) in the State of Ohio. It is located in the Village of Wilberforce within Greene County, Ohio. Greene County is a rapidly growing area, enriched by diversity and economic growth. Central State University also has a commuter campus located in Dayton Ohio. While the incidence of criminal acts on any of the properties of Central State University is extremely low, members of our campus community are subject to the same potential for criminal victimization as those who live in other communities around the country. The information that follows is designed to inform current and prospective students, employees, and visitors of the primary programs, policies, procedures, and services that support the safety, security and well-being for those who study and work at Central State University.

### **THE CAMPUS SECURITY ACT LEGAL REQUIREMENTS**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistic Act, originally known as the Crime Awareness and Campus Security Act of 1990, is codified in the U.S. Department of Education Rules and Regulations CFR 34, Part 668.46. It is commonly referred to as the Clery Act. Hard copies of this report are available upon written request from the Central State University Department of Public Safety, 1400 Brush Row Road, P.O. Box 1004, Wilberforce, Ohio, 45484, or by calling (937) 376-6368. At Central State University, the Department of Public Safety is responsible for the collection, entry, posting, and dissemination of all data for the Jeanne Clery Act Report, onto the U.S. Department of Education's web-based data collection site. The Director of Public Safety is also responsible for the active implementation of campus security policies as prescribed by the Clery Act.

The Vice President of Administration and Chief Financial Officer of Central State University is ultimately responsible for ensuring full compliance with the Clery Act and implementation of institutional security policies. The Director of Department of Public Safety, who also serves as the Chief of Police, ensures the compilation of this report employing the most current guidelines established by the U.S. Department of Education. A notice is posted annually informing students and employees that they can access the report by logging onto the University website at: <http://www.centralstate.edu> .

To create this report, the Director of Public Safety collects the statistical data from the Ohio Highway Patrol, Dayton Police Department and the Greene County Sheriff's Office, and other neighboring law enforcement agencies. These cooperating law enforcement agencies support the campus police in many areas of public safety and the also assist in the compilation of data as defined by the Jeanne Clery Act. Additional information related to campus safety may come from individuals serving in positions that have been identified as campus security authorities as defined by the Jeanne Clery Act. The Vice President of Enrollment Management and Student Affairs and the Director of Public Safety share responsibility to ensure the proper collection of data and reports that will be used in the reporting process. Campus security authorities may be any one of the following titled staff members:

- Vice President of Enrollment Management
- Dean of Students
- Any Public Safety personnel
- Any Residence Life staff
- Athletic Director
- Coaches
- Choir Director
- Band Director
- Director of Student Leadership and Development
- Coordinator of Student Activities
- Any student organization advisor

There are no student organizations recognized by Central State University that maintain off-campus buildings, where activities are routinely held, or that are used as housing facilities. As a result, no data are reported for that category.

Statistics contained in this report may pertain to incidents that have occurred in private residences or businesses and are not required by law to be reported. Ohio Revised Code 2921.22 requires prompt, mandatory reporting to law enforcement authorities by health care practitioners (such as those at the Student Health Center) when they provide medical services to a person they know or have reason to believe is suffering from a stab wound or wounds inflicted by a firearm or who seeking medical attention as a result of a violent offense.

### **Campus Safety, Security and Police Authority:**

Central State is committed to maintaining a staff of competent, committed and concerned professionals to deliver public safety services to the University. All Central State University police and emergency medical service personnel are trained and certified by the State of Ohio. Police personnel have the same police powers as municipal, county and state peace officers. Central State University police officers have the full authority of peace officers as granted by Ohio Revised Code 3345.04 in that;

*"...(B) Subject to division (C) of this section, the board of trustees of a state university, the board of trustees of the northeastern Ohio universities college of medicine, the board of trustees of a state community college, and the board of trustees of a technical college or community college district operating a technical or a community college may designate one or more employees of the institution, as a state university law enforcement officer, in accordance with section 109.77 of the Revised Code, and, as state university law enforcement officers, those employees shall take an oath of office, wear the badge of office, serve as peace officers for the college or university, and give bond to the state for the proper and faithful discharge of their duties in the amount that the board of trustees requires."*

Police department officers meet all requirements of the Ohio Peace Officer Training Commission and each receives in-service training annually. Members of our staff regularly serve as department instructors and they receive updated training courses as needed.

The Department of Public Safety is charged with providing services that impact the safety and security at the University. At Central State, safety and security are seen as critical elements in maintaining an enjoyable quality of life on campus. Our Department of Public Safety is service-oriented and tailored to meet the needs of our students and staff. If minor offenses involving University rules and regulations are committed by a University student, the campus police may also refer the individual to the Dean of Students who acts as the University's Chief Judicial Officer.

## **SAFETY IS A TEAM EFFORT**

### **Crime Reporting**

The CSU police department compiles the department crime statistics, aided by a web-based crime reporting system known as the National Incident Based Reporting System (NIBRS). The department publishes an annual report that spells out crimes reported to the campus police and offers crime analysis and past-years comparisons. Central State University police also participate in the Uniform Crime Reporting Program through which statistics are filed with the State of Ohio and passed on at the federal level to the Federal Bureau of Investigation.

The CSU police department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the CSU police department cannot hold reports of crime in confidence.

### **To Report a Crime:**

Students, employees, contractors, vendors and visitors should immediately report any criminal activity they witness or are the victim of to a campus authority.

Every person on campus is an important member of the Public Safety Team. If anyone needs assistance or observes anything suspicious on campus or in the immediate vicinity, contact the Police by dialing:

- Non-emergencies      376-5111
- Emergencies            9-1-1

In all cases when dialing from a campus land line telephone, you must dial nine (9) and wait for a dial tone, then complete the number.

Anyone wishing to remain anonymous when reporting a crime may telephone a special Confidential Hotline and leave a message about the crime or incident. This number is completely confidential and you will remain anonymous and will not be contacted.

- Confidential Hot-line 376-6385 (Dial area code 937 if you are reporting from an off-campus telephone).

Our Public Safety Department participates with all campus organizations to discuss campus life issues and seek new ways to improve operational coordination and information exchange. This will ensure that everyone is a part of the team.

Reports made to these campus security authorities will be routed to the Department of Public Safety for documentation and follow-up. In some instances, information may be used to generate campus warning reports to the University Community. Crimes reported confidentially or anonymously, may not appear in the reported statistical data. There are currently no processes in place to provide for reporting of crimes for inclusion in the annual disclosure of crime statistics that have been provided on a voluntary, confidential basis.

### **OFF-CAMPUS EMERGENCIES**

If you are the victim of a crime and do not want to pursue action within the University system or the criminal justice system, you may still want to consider making a confidential report. Confidential reports for the purposes of inclusion in the annual disclosure of crime statistics can generally be made to CSU campus security authorities, as previously identified. Reports made to campus security authorities will be routed to the Department of Public Safety for documentation and follow-up. In some instances, information may be used to generate campus warning reports to the University community. Crimes reported confidentially or anonymously may not appear in the reported statistical data. There are currently no processes in place to provide for reporting of crimes for inclusion in the annual disclosure of crime statistics that have been provided on a voluntary, confidential basis.

Fear or concerns about social stigmas may cause some people to remain silent about victimization or being a witness to a crime. Instead of remaining silent, consult the pastoral services of your faith or a licensed professional counselor for advice. We encourage helping professional to inform their clients of the Central State University's voluntary, confidential crime reporting procedures.

With your permission, the police department can take details of most incidents without revealing your identity. Some exceptions to this rule involve incidents of violent domestic crimes, crimes involving weapons, and other serious crimes that may place other persons at risk.

The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to a potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

### **TIMELY WARNINGS**

It is the policy of Central State University to issue safety alerts, known as Timely Warnings, to the University community to advise members of criminal acts, or other emergency occurrences on campus

or in the immediate vicinity to aid in the prevention of similar incidents. It is the responsibility of the Department of Public Safety to make recommendations to the Vice President of Enrollment Management and the Vice President of Administration and Finance, regarding the need to issue an alert. Every attempt will be made to issue alerts within twenty-four hours of the reported incident. Criminal acts in each of the categories reflected in the statistical portion of this report shall be given the highest priority in determining the need to issue an alert.

It is also the responsibility of the Department of Public Safety to issue all alerts. Alerts may be distributed by: flyers, notices posted on bulletin boards, email, insertion in campus mail boxes, or by any means deemed effective at communicating the message. In the event that a situation arises, either on or off campus, that constitutes an ongoing or continuing threat, a campus-wide "Timely Warning" will be issued. The "Timely Warning Bulletin" will be related to a crime that is reportable under the Act, or that represents a threat to the campus community, i.e. murder, manslaughter, rape, arson and robbery.

Timely Warning Bulletins will be posted on all exterior doors of all campus buildings, including residence halls, and a copy will be given to the Dean of Student for dissemination to all Pan-Hellenic (Greek) organizations on campus.

Anyone with information warranting a Timely Warning should report the circumstances to the University Police Department located in the Simpson Building or call the non-emergency telephone number 9-376-5111 and ask to speak to a police officer. Confidential reports may be reported to the campus confidential "Hot-Line" by calling 9-376-6385. Confidential informants will not be traced or contacted

### **INTER-AGENCY COOPERATION**

The Central State University Police Department is a member of area law enforcement agencies that have signed a Memorandum of Understanding calling for combining their resources in the effort to reduce and investigate crime. Major offenses such as rape, murder, aggravated assault, robbery and auto theft are reported to the agencies covered by the mutual aid agreement. Their joint investigative efforts are deployed to solve these serious felony crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at the Xenia Municipal Court, Greene County Court or the appropriate federal court if required. Agencies covered by the agreement may cross jurisdictional boundaries in the effort to reduce or investigate crimes.

CSU campus police have direct radio communications with cooperating local agencies and the Greene County Sheriff's Department through a joint communications center that is also part of the Greene County 911 Emergency Communications System.

Through the Greene County 911 Emergency Communications System, the Central State University Police Department has access to information from the National Law Enforcement Telecommunications Network (NLETS) and the National Crime Information Center (NCIC) system. These computer systems are used exclusively for law enforcement purposes to access criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, state and federal law enforcement information.

## **DAILY CRIME LOG**

The Director of the Department of Public Safety ensures the maintenance of a Daily Crime Log at the police department. The Daily Crime Log records, by the date an incident was reported, all crimes and other serious incidents that occur on the main or satellite campus, or within the department's jurisdictional boundaries. A senior officer on each shift is responsible for collecting incident and crime data each day.

The Director of Public Safety appoints a designee to collect the daily data for entry into the Daily Crime Log. The Daily Crime Log is available for public inspection at the department headquarters. The Director or his designee will also request Clery specific data from area police agencies for inclusion into the annual Clery Report. The Director or his designee will ensure that the data are accurately counted annually and submitted to the U.S. Department of Education. Some law enforcement agencies do not maintain separate statistical crime data required under the Jeanne Clery Act. In those instances, the Director will report to the Department of Education that the specific agency does not maintain Clery reporting data as it relates to students and student activities and Central State University.

The Daily Crime Log includes the nature, date, time, and general location of each crime reported to the department, as well as the disposition of the complaint, if this information is known at the time the log is created and reserves the right to exclude specific reports from the log in certain circumstances. Data are collected for the following incidents on campus:

- Murder and non-negligent manslaughter
- Negligent manslaughter
- Forcible sex crimes
- Non-forcible sex crimes
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson
- Hate crimes

Or persons arrested and processed for:

- Weapons violations
- Violation of drug laws
- Violations of Ohio liquor laws

Or any student referred to the campus judiciary for:

- Weapons possession
- Drug law violations
- Ohio liquor law violation

## **DATA COLLECTION**

### **Statistics from Local Police**

The Department of Public Safety is responsible for ensuring the collection of crime statistic data from the cities of Dayton, Xenia and the Greene County Sheriff's Office, for inclusion into the annual report. Each year the Central State University Police Department will make a good-faith effort to collect data required under the Act from local and state law enforcement agencies within the CSU jurisdiction. Request will be made through written documentation and the response from those agencies is recorded.

### **Crime Analysis**

The Department of Public Safety tracks incident trends to ensure the most effective deployment of personnel and keep abreast of trends that should be addressed in our crime prevention and educational efforts.

## **CAMPUS MAINTENANCE AND SECURITY**

All residence halls and other campus facilities are monitored by surveillance equipment, residence life staff and police personnel. Police personnel report daily on all observations, conditions of campus lighting, facilities needing repair and unusual conduct. The campus is well lighted at all parking lots, walkways and building exteriors. Campus maintenance staff routinely checks the conditions of street lighting, exterior lighting and emergency lighting to insure proper operation. Fire extinguishers, fire safety systems and other emergency systems are tested frequently to maintain certification and operability. Unsafe conditions such as overgrown brush and shrubbery are kept trimmed so as to retain beautification and not create hazards.

Maintenance staff is available to respond to calls for service regarding unsafe facility conditions or for personal safety and property protection. These conditions also may include unsafe steps, handrails, sidewalks, roadway conditions and unsecured equipment.

### **Access to Campus**

The Central State University Police Department monitors vehicular and pedestrian traffic twenty-four hours daily. Individuals entering the campus must comply with all state, municipal and federal laws and campus rules. Anyone parked illegally will be ticketed and may be towed. All traffic rules are strictly enforced. Anyone remaining in a campus building beyond normal hours of operations or periods of approved visitation are subject to arrest by campus police.

Non-residential people are not permitted in residence halls unless by the expressed authorization of the Residence Hall coordinators or their authorized designee. The University utilizes keys, swipe cards and keypads to allow access to certain rooms and passages throughout the University. Access to campus buildings and facilities is restricted after normal hours of operation and opened during normal hours by police personnel residence halls are accessed by residential swipe cards issued to students and security keys possessed by police and Hall Coordinators. Residential suites are accessed by security keys issued to the assigned resident of each suite. Resident Hall rules published in student handbooks must be followed at all times. Hall Coordinators may impose additional rules as needed for the safety and

student order. **All visitors may be screened for contraband.** Any visitor refusing to be screened may be denied access to the building.

### **Around the Clock Protection**

The Department of Public Safety provides services twenty-four hours daily, including:

- Motorized and foot patrols of the campus and immediate vicinity, by uniformed police officers;
- 24 hour Emergency Medical Services (EMS);
- Informational services regarding campus activities and community services;
- Response to requests for routine and emergency police and security services;
- Investigations of violations of campus rules and State and municipal laws;
- Monitoring of vehicular and pedestrian access to the campus;
- Parking enforcement
- Monitoring of closed circuit television that are strategically located throughout the campus and alarm systems.

In addition to marked police vehicles, the department also utilized bicycles and radio communications when patrolling the campus. This capability allows for instant communications between all officers and local police agencies. The Department also has access to information from the National Crime Information Center through a joint communications center that services the University Police, EMS and other local agencies.

### **Crime Awareness**

The safety of students and staff is the top priority for the University and the University Police. While there is no absolute protection from crime, increased awareness of crime prevention techniques can help decrease the possibility of someone being a victim of a crime. The Central State University Handbook contains some simple common sense approaches to safety and security, on and off campus. Every student is encouraged to read the student handbook and adopt safe practices.

### **Major Safety Programs**

- New Student Orientation is conducted at the onset of each semester;
- New employee orientations include a review of University safety and security procedures;
- Periodic public safety roundtables are conducted with student groups to address their concerns and provide new information.
- Weekly meetings with employees are conducted to examine campus issues and concerns.

#### **CENTRAL STATE UNIVERSITY SHUTTLE SERVICE**

As an enhancement to student life, Central State University provides a transportation service for students with mobility limitations. The service is on a first serve basis. Transportation will be provided for:

- Hospital or doctors visits in the greater Greene and Montgomery county areas.
- Court attendance
- Professional service visits such as those made to lawyers, dentist and chiropractic providers

- Dayton Airport
- Greyhound Bus Station
- Approved meetings

Transportation will not be provided for non-campus to non-campus activities.

### **SERVICES PROVIDED AT THE CENTRAL STATE UNIVERSITY STUDENT HEALTH CENTER**

The University provided the following services at the Student Health Center:

- First aid
- Diagnosis and treatment of acute illnesses
- Treatment of acute muscular strains and sprains
- Birth control pills
- Pap smears and gynecological exams
- Sexually transmitted disease testing
- Treatment of genital warts when appropriate
- Evaluation and treatment after acute injuries
- Suture removal
- Pregnancy testing-limited to once every 90 days unless medically necessary
- Some of the prescription medications (antibiotics, non-steroidal anti-inflammatory drugs, birth control pills and topical creams)
- Counseling provided by licensed counselors
- Laboratory work
- X-rays
- Referral to specialist when medically indicated
- Ambulance services in cases of emergencies

Students are encouraged to check with the Student Health Center to find out which services and pharmaceuticals are NOT covered. All medical and counseling services provided to University students are documented in the Central State University Student Health Plan handbook.

### **SUBSTANCE AWARENESS**

Central State University is committed to the eradication of illegal drugs and to the maintenance of a drug-free environment. The University fully supports and endorses federal, state and local laws that prohibit the unlawful possession, use, or distribution of illicit drugs or alcohol. In support of this commitment, the University has developed a comprehensive Alcohol and Drug Abuse Prevention Policy, which has been endorsed by the Board of Trustees of Central State University. This Policy is published in the Faculty and Staff, and Student handbooks, as well as posted on the MyCSU Website.

It is the responsibility of every administrator and member of the faculty, staff and student body to familiarize themselves with these policies and the associated sanctions which may include suspensions,

expulsion, and loss of financial aid eligibility, loss of academic credit, or termination and prosecution in the courts.

Information regarding substance abuse education, counseling and treatment services can be obtained from any of the following locations:

- Health Services
- Counseling Services
- Human Resources
- Office of Student Affairs

## **SUMMARY OF CENTRAL STATE UNIVERSITY'S ALCOHOL AND DRUG POLICIES**

### **Health Risk**

The scope and impact of health risks from alcohol and drug abuse are both alarming and well documented, ranging from mood altering to life threatening. Abuse of alcohol and drugs alters behavior, distorts perception, impairs thinking, impedes judgment and sabotages opportunity. Substance abuse may result in deterioration of physical health by causing or contributing to various diseases, illnesses or birth defects that may result in permanent impairment or death.

The University is committed to creating a safe and healthy learning environment for all members of the campus community. The University disapproves of any type of illegal drug use, improper use of legally prescribed drugs, alcohol abuse, intoxication, and any resulting unacceptable conduct. The following policy will be strictly enforced.

### **Drugs**

The University prohibits the medically unsupervised use, possession, sale, manufacture or distribution of illegal narcotics (including, but not limited to, barbiturates, hallucinogens, methamphetamines, cocaine, opium, heroine or marijuana) or other drugs that may involve medical or psychological hazards to individuals or that may interfere with the rights and privileges of others.

When such activity occurs on campus, the University shall initiate appropriate measures, which will include disciplinary action. In addition, such matters may be referred by the University to the law enforcement authorities. Violators will be subject to penalties that may include probation, suspensions, or expulsions from the University.

### **Ohio Laws Governing Alcohol – Legal Sanctions**

In the State of Ohio, no beer or other intoxicating liquor may be sold to any person under the age of 21:

*“Ohio Revised Code 4301.22; Rules for sales of beer and intoxicating liquor under all classes of permits and from state liquor stores.*

*Sales of beer and intoxicating liquor under all classes of permits and from state liquor stores are subject to the following restrictions, in addition to those imposed by the rules or orders of the division of liquor control:*

*(A)(1) Except as otherwise provided in this chapter, no beer or intoxicating liquor shall be sold to any person under twenty-one years of age... ”*

### **University Policy on Alcohol**

The use, advertising, sale, consumption, distribution or possession of open alcoholic beverages in a vehicle, is prohibited on any property owned or leased by the University or any department or division thereof.

1. Operating a motor vehicle while under the influence of alcohol is prohibited. Violations of this policy will result in administrative and/or criminal adjudication.
2. Intoxication, as well as associated harm to others or damage to public or private property is prohibited.
3. Alcohol may not be given as a prize for activities sponsored by the University or student organizations.
4. Alcohol may not be a part of membership recruitment or initiation processes by any student organization.

The University assumes no responsibility for any liability incurred as a result of an individual's action, including actions that violate these regulations or any applicable Ohio laws governing the use and consumption of alcoholic beverages.

Alcoholic beverage may be served to persons age 21 or older at locations and functions designated by the University President or his designee, subject to the provisions of all University policies.

For assistance in dealing with substance abuse problems, students are encouraged to contact either the Dean of Students or the Medical Director of the Health Center. Employees may contact their union representative, supervisor, director of Human Resources or the director of the Health Center.

### **Sanctions**

The University considers violation of these alcoholic beverage regulations as unacceptable and violators shall be disciplined in accordance with the severity of the violation. Sanctions for social misconduct and procedures for handling allegations of social misconduct are included in the Central State University Student Handbook. Sanctions may be accompanied by additional conditions, including appropriate counseling, participation in educational programs, and/or University or community service. Students will be disciplined if their use of alcohol or drugs precipitates disorder, public disturbances, danger to themselves and/or others, or leads to property damage. Any violation of Ohio state law may result in criminal prosecution and/or civil action.

## **WEAPONS POLICY**

The possession, use or sale of firearms, ammunition, explosives, or other dangerous weapons as defined by Ohio Revised statutes, are forbidden except by authorized law enforcement personnel and will subject the violator to criminal prosecution and University sanctions.

### **HATE INCIDENTS**

Incidents involving the degradation of any person on the basis of race, gender, religion, sexual orientation, ethnicity/national origin or disability will not be tolerated. Incidents of a criminal nature will be referred for criminal prosecution.

### **WORKPLACE VIOLENCE**

The administration at Central State University is concerned about the personal safety and security of every student, employee or guest within the campus jurisdiction. University policy does not tolerate violence, threats of violence or acts of aggression against any person. It is the responsibility of everyone to report violence or threats of violence to Central State University Police or appropriate supervisory personnel immediately. Any employee or student who engages in acts of violence or who makes threats of violence will be subject to University discipline and possible criminal and/or civil action.

### **SEXUAL ASSAULT, PREVENTION AND RESPONSE**

The University provides information to the student community about sexual assaults and date rape through mandatory freshman orientations at the beginning of each new semester. Counseling Services offers sexual-assault education and information programs to University students and employees upon request. Literature on date rape education, risk reduction, and University response is available through Student Health Services and the Office of Residence Life.

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The University police department strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor in evidence collection and preservation. An assault should be reported directly to a University police officer, a local police officer (Ohio Highway Patrol Officer or Greene County Sheriff) and/or to a campus authority. University personnel will assist the victim in notifying these authorities if the victim request the assistance of these personnel. Filing a police report with a University officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

1. Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim
2. Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam)
3. Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual-assault victim contacts the Central State University police department, the Dean of Students and a representative of Office Residence Life will also be notified. Various counseling options are available from the University through the Student Health Center. Counseling and support services outside the University system can be obtained through the Greene County Victims Assistance program.

### **University Sanctions**

University disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Student Handbook. The victim and the accused will be permitted to present their testimony and evidence during judicial procedures. The standard of proof for the Judicial Board shall be the preponderance of the evidence presented. The Chief Judicial Affairs Officer shall determine what evidence is admissible. Evidence will be admissible if it directly relates to the level of responsibility, or the severity of sanction. Formal rules of evidence shall not apply. The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary hearing.

The Judicial Boards' recommendation will be forwarded to the Chief Judicial Officer for action. The Chief Judicial Affairs Officer will advise the student or organization (if required) of his/her decision in writing within seven (7) University working days of the hearing. Sanctions can include one or more of the following:

- Warning
- Probation (disciplinary)
- Restitution
- Community service
- Educational (projects or assignments)
- Residence Life suspension (exclusion from living units)
- Interim suspension (imposed with specific requirements)
- Suspension (disciplinary)
- Expulsion (may not enter or remain on campus. Loss of registration)

The Chief Judicial Affairs Officer is not restricted to the sanctions recommended by the Judicial Body, and shall issue a written notice to the student(s) or student organization, advising them of the sanction(s) imposed.

A student found guilty of violating the University sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the University. The accuser and the accused must be informed of the outcome of any institutional disciplinary proceedings alleging a sex offense.

### **Changing Living and/or Academic Environment**

Student victims have the option to change their academic and/or on-campus living situations after an alleged sexual assault. A sexual assault can result in lasting physical and mental harm. If a Central State University student who survives a sexual assault or an assault stemming from relationship violence requests a change in her/his living arrangement or academic schedule, the Dean of Students will assist in assuring that the change is made as long as those changes are reasonably available.

## **SEXUAL OFFENDER REGISTRATION**

The Campus Sex Crimes Prevention Act (CSCPA) of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. The CSCPA is an amendment to the Jacob Wetterling Crimes against Children and Sexually Violent Offender Act. The federal law requires state law enforcement agencies (in Ohio, it is the Ohio Bureau of Investigation) to provide Central State University with a list of registered sex offenders who have indicated that they are either enrolled, employed or carrying on a vocation at Central State University.

Central State University is required to inform the campus community that a registration list of sex offenders will be maintained and available at two campus locations: the Department of Public Safety in Simpson Hall and the Dean of Students office, located on the third floor of the Student Union (Ward Center).

In addition, a list of all registered sex offenders in Ohio is available from the Greene County Sheriff Department at <http://www.co.greene.oh.us>. The Sheriff department is located at 120 East Main St Xenia, Ohio 45385.

The CSCPA further amends the Family Educational Rights and Privacy Act of 1974 (FERPA) to clarify that nothing in the Act can prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders.

This statement is provided in compliance with the Campus Sex Crimes Prevention Act of 2000 and the Ohio Offender Registration Act (OORA) of 2003, OSA 22-4902:

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, this amends the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the Central State Police Department is providing a link to the County Sheriff Department Sex Offender Registry. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In the Commonwealth of Ohio, convicted sex offenders must register with the Sex Offender and Crimes against Minors Registry maintained by the County Sheriff Department.

The Sex Offender and Crimes Against Minors Registry (SOR) for VIOLENT SEX OFFENDERS is available via Internet pursuant to Section 19.2-390.1 , (D), of the Code of Ohio. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers or otherwise for the protection of the public in general and children in particular. Unlawful use of the information for purposes of intimidating or harassing another is prohibited and willful violation shall be punishable as a Class 1 misdemeanor.

The Greene County Sheriff Department is responsible for maintaining this registry. The Greene County Sheriff's Department website address is: <http://www.co.greene.oh.us>

## **SEXUAL HARASSMENT**

The Student Handbook provides specific standards for acts considered as sexual harassment. Sexual harassment violates fundamental rights, individual dignity and personal integrity and is not tolerated at Central State University. Not every act that might be offensive to one individual or group will be considered sexual harassment and/or a violation of the University's standards of conduct. In

determining whether an act constitutes harassment, the totality of the circumstances that pertain to any given incident in its context must be carefully reviewed, and the due consideration must be given to the protection of individual rights, freedom of speech, academic freedom and advocacy. Every student and employee of Central State University is required to become familiar with the University’s policy on sexual harassment. That policy may be viewed in the student handbook or on the University website at [www.centralstate.edu/policies/index.html](http://www.centralstate.edu/policies/index.html) (click on the ADA and Equal Opportunity Discrimination Sexual Harassment Complaint Procedure).

**CENTRAL STATE UNIVERSITY  
DISCLOSURE OF CRIME STATISTICS**

**Central State University**  
The Jeanne Clery Disclosure of  
Campus Security Policy and Crimes Statistics Act

**Criminal Offenses – Main Campus**

Offense Type**	Year	On-Campus	Residential Facilities (On-Campus	Non-Campus Property	Public Property	Totals
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			Totals)			
Murder and Non-Negligent Manslaughter	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Negligent Manslaughter	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Forcible Sex Offense	2005	1	1	-0-	-0-	1
	2006	2	2	-0-	-0-	2
	2007	0	0	-0-	-0-	0
Non-forcible Sex Offense (Include only incest and statutory Rape)	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Robbery	2005	2	2	-0-	-0-	2
	2006	2	2	-0-	-0-	2
	2007	-0-	-0-	-0-	-0-	-0-
Aggravated Assault	2005	1	1	-0-	-0-	1
	2006	3	3	-0-	-0-	3
	2007	6	6	-0-	-0-	6
Burglary	2005	8	8	n/a	n/a	8
	2006	12	12	-0-	-0-	12
	2007	26	26	-0-	-0-	26
Motor Vehicle Theft	2005	3	3	-0-	-0-	3
	2006	1	1	-0-	-0-	1
	2007	-0-	-0-	-0-	-0-	-0-
Arson	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	1	1	-0-	-0-	1

### All Hate Crimes – Main Campus

Offense Type**	Year	On-Campus	Residential Facilities (On-Campus Totals)	Non-Campus Property	Public Property	Totals
Murder and Non-Negligent Manslaughter	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Negligent Manslaughter	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Forcible Sex Offense	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-

	2007	-0-	-0-	-0-	-0-	-0-
Non-forcible Sex Offense	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Robbery	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Aggravated Assault	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Burglary	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Motor Vehicle Theft	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Arson	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-

**Criminal Offenses – CSU Dayton Campus\***

Offense Type**	Year	On- Campus	Residential Facilities (On- Campus Totals)	Non- Campus Property	Public Property	Totals
Murder and Non- Negligent Manslaughter	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Negligent Manslaughter	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Forcible Sex Offense	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-

Non-forcible Sex Offense	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Robbery	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Aggravated Assault	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Burglary	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Motor Vehicle Theft	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Arson	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-

**All Hate Crimes – CSU Dayton Campus**

Offense Type**	Year	On- Campus	Residential Facilities (On- Campus Totals	Non- Campus Property	Public Property	Totals
Murder and Non- Negligent Manslaughter	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Negligent Manslaughter	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Forcible Sex Offense	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-

Non-forcible Sex Offense	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Robbery	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Aggravated Assault	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Burglary	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Motor Vehicle Theft	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Arson	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-

### Arrest Main Campus

#### Arrest

Offense Type**	Year	On- Campus	Residential Facilities (On- Campus Totals)	Non- Campus Property	Public Property	Totals
Liquor Law Violations	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Drug Law Violations	2005	3	3	-0-	-0-	3
	2006	7	7	-0-	-0-	7
	2007	9	4	-0-	-0-	9
Illegal Weapons Possession	2005	-0-	-0-	-0-	-0-	-0-
	2006	2	-0-	-0-	-0-	2
	2007	4	1	-0-	-0-	4

**Judicial Referrals**  
(Not reported if an arrest was made)

Offense Type**	Year	On-Campus	Residential Facilities (On-Campus Totals)	Non-Campus Property	Public Property	Totals
Liquor Law Violations	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Drug Law Violations	2005	3	-0-	-0-	-0-	3
	2006	-0-	-0-	-0-	-0-	-0-
	2007	9	-0-	-0-	-0-	9
Illegal Weapons Possession	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	3	-0-	-0-	-0-	3

**Arrest and judicial referrals, CSU Dayton Campus**

**Arrest**

Offense Type**	Year	On-Campus	Residential Facilities (On-Campus Totals)	Non-Campus Property	Public Property	Totals
Liquor Law Violations	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Drug Law Violations	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Illegal Weapons Possession	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-

### Judicial Referrals

Offense Type**	Year	On-Campus	Residential Facilities (On-Campus Totals)	Non-Campus Property	Public Property	Totals
Liquor Law Violations	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Drug Law Violations	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-
Illegal Weapons Possession	2005	-0-	-0-	-0-	-0-	-0-
	2006	-0-	-0-	-0-	-0-	-0-
	2007	-0-	-0-	-0-	-0-	-0-

## APPENDIX A

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The following are examples of policy statements, notifications, letters, Forms and Timely Warning Bulletins that are use at Central State University.

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### Policy for Reporting the Annual Disclosure of Crime Statistics

#### Example

The University police prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at [www.centralstate.edu](http://www.centralstate.edu). You will also be able to connect to our site via the CSU home page at [www.centralstate.edu](http://www.centralstate.edu). This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and branch, the department of Residence Life, the Judicial Affairs Officer, the Division of Administration and Finance, and the division of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Campus crime, arrest and referral statistics include those reported to the CSU Police, designated campus officials (including but not limited to directors, deans, department heads, judicial affairs, advisors to students/student organizations, athletic coaches), and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences or businesses and that are not required by law to be included in the report. Ohio law (ORC 2921.22) requires prompt, mandatory reporting to the local law enforcement agency by health care practitioners (such as those at Student Health Services) when they provide medical services to a person they know or reasonably suspect is suffering from wounds inflicted by a firearm or resulting from assaultive or abusive conduct. Counseling services staff inform their clients of the procedures to report crime to the University police on a voluntary or confidential basis, should they feel it

is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an e-mail notification is made to all enrolled students that provides the web site to access this report. Faculty and staff receive similar notification with their paycheck and in various University communications. Copies of the report may also be obtained at the University Police Department located at Simpson Hall or by calling (937) 376-6368. All prospective employees may obtain a copy from Human Resources in the Newsome Administration Building or by calling (937) 376-6353, and the website address is attached to CSU employment applications. A partial version of this report is also located in the class schedule.

### **Timely Warning Policy**

#### **Example**

In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of University Police, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the college e-mail system to students, faculty, staff and the campus’ student newspaper, *The Gold Torch*. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Office of Public Safety may also post a notice on the University Police web site at <http://www.centralstate.edu>, providing the university community with more immediate notification. In such instances, a copy of the notice is posted at the front of each residence hall. The electronic bulletin board is immediately accessible via computer by all faculty, staff and students. Anyone with information warranting a timely warning should report the circumstances to the University Police, by phone (937)376-6368 or in person at the Department of Public Safety, located in Simpson Hall.

## **APPENDIX B Request for Statistics from Local Police Agencies**

### **Example**

Date: \_\_\_\_\_

Commanding Officer of Local Police Agency: \_\_\_\_\_

Name and address of Local Police Agency: \_\_\_\_\_

Dear \_\_\_\_\_

I would like to request crime statistics for the locations described below for the 2006 calendar year. Pursuant to the federal Jeanne Clery Disclosure of Campus Police Policy and Campus Crime Statistics Act (“*Clery Act*”), the Central State University is required to annually compile and publish crime statistics. This annual report must include statistics of specified crimes reported to local police agencies that occurred on or near the campus and on University-controlled or affiliated property.

The criminal offenses that the campus is required to report are the following offenses as defined by the FBI Uniform Crime Report (sex offenses are defined using the *UCR* National Incident-Based Reporting System): murder/non-negligent manslaughter; negligent manslaughter; forcible sex offenses; non-forcible sex offenses; robbery; aggravated assault; burglary; motor vehicle theft; and arson. In addition, I need statistics concerning any of the above crimes that manifest evidence of a hate crime, in addition to other crimes that involve bodily injury that also manifest evidence of a hate crime.

Hate crimes are those crimes that manifest evidence that the victim was intentionally selected because of the victim’s race, gender, religion, sexual orientation, ethnicity/national origin or disability.

Central State University is also required to request statistics for arrests for these categories: liquor law violations, drug law violations, and illegal weapons possession. Please provide these statistics for each category separately.

Pursuant to the *Clery Act*, the campus is required to report these crimes separately for a number of geographic locations. These locations include the main campus, on-campus student residential facilities, off campus buildings or property that is owned or controlled by the University or a recognized student organization such as a fraternity, and public property immediately adjacent to the main campus.

Therefore, I respectfully request the required statistics for the following locations:

- Central State University (arrest made on campus property by your agency)
- Central State University – Dayton Campus or other Central State University property owned or leased (Dayton Police Only)
- Any public property within or immediately adjacent to and accessible from the campus.

I have enclosed a “Crime Statistic Report Form” and “Sexual Offense Statistic Report Form” that are provided to campus officials required to comply with the same statistical reporting obligations we are requesting of you. I hope these forms further clarify the information that I am requesting of you.

I very much appreciate your cooperation in assisting us in complying with this federal law. If you have any questions or wish to further discuss this request, please contact me at [phone number].

Sincerely,

## APPENDIX C

### Memorandum to Campus Security Authorities:

#### Example

**Memorandum:**

To: \_\_\_\_\_

From: \_\_\_\_\_, Chief of Police

Date: \_\_\_\_\_

Re: Crime Reporting Requirements

Recent amendments to the Campus Security Act, a federal law that requires colleges and universities to annually compile and publish crime statistics for their campuses and certain other areas, require that “campus security authorities” report crime statistics for inclusion in the college’s Annual Security Report.

If you are listed below in the distribution list, then you are a “campus security authority” as that term has been defined by the Jeanne Clery Act:

- Vice President of Enrollment Management
- Dean of Students
- Any Public Safety personnel
- Any Residence Life staff

- Athletic Director
- Coaches
- Choir Director
- Band Director
- Director of Student Leadership and Development
- Coordinator of Student Activities
- Any student organization advisor

Because of the law's complex reporting requirements, the most reasonable and effective way to manage the reporting is as follows. If you observe any crime listed below, or if any person reveals to you that he/she learned of or were the victim of, perpetrator of, or witness to any crime listed below, immediately notify the Central State University police. This applies to crimes on any Central State University property adjacent to the campus and locations at which other college activities are taking place. Please ensure that you complete all information on the form based on the information you possess. Please do not investigate the crime or attempt to determine whether a crime, in fact, took place. Simply make the report. Appropriate college personnel may later contact you or others to gather additional information. A copy of the Incident Report form is enclosed with this Memorandum. Additional forms may be obtained from the Central State Police Department by calling (937) 376-6368.

Crimes that should be reported are:

- Murder and non-negligent manslaughter
- Negligent manslaughter
- Forcible sex offenses
- Non-forcible sex offenses
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson
- All hate crimes involving bodily injury
- All liquor, drug or weapons law violations resulting in an arrest.

If you are in doubt as to whether a crime is reportable, please err on the side of reporting the matter. With the exception of liquor, drug and weapons law violations, it is immaterial whether an arrest is made. For purposes of your reporting, please assume that a hate crime is any crime manifesting evidence that the victim was selected because of the victim's actual or perceived race, religion, sexual orientation, gender, ethnicity/national origin, or disability.

If you have any questions regarding reporting obligations, please contact Central State Police Department at (937) 376-6368. Thank you for your assistance in fulfilling these federal requirements.

## **APPENDIX D**

### **Timely Warnings**

#### **Example**

### **SPECIAL NOTIFICATION**

#### **Central State University Police Department CAUTIONS STUDENTS ABOUT DATE RAPE DRUGS**

The Central State University Police Department of Public Safety received reports of two possible sexual assaults over the weekend of April 5. The circumstances of these assaults suggest the involvement of date rape drugs. In both cases, the victims reported symptoms consistent with the use of these substances: a rapid onset of intoxication out of proportion to what they may have had to drink, and reported memory loss. In one case the victim declined to pursue a criminal investigation, and the CSU police department is actively investigating the other.

The phenomenon of drugs being used to facilitate sexual assault has been widely reported across the country. Although no confirmed cases have previously been reported on-campus, the CSU Police Department urges residents of the Wilberforce community to be alert to the possibility and take steps to protect themselves. Date rape drugs, commonly Rohypnol, GHB, and Ketamine, can be slipped into an unsuspecting persons drink. Rapid and severe intoxication follows, along with dramatically reduced inhibitions and memory loss. In this condition, anyone can be extremely vulnerable to sexual assault. To protect yourself, do not leave drinks unattended and be wary of accepting drinks from people you do not know well. To be even more careful, make sure that you open and pour your own drink, and don't share drinks with others. It is also wise to use the buddy system while socializing - when you go out with friends, agree to keep an eye on one another and to go home together.

If a friend starts to exhibit symptoms of date-rape drug ingestion, seek medical help immediately. Signs to look for include: dizziness and/or nausea, memory loss, breathing or motion difficulties, and acting disproportionately intoxicated relative to the amount of alcohol consumed. The CSU police department urges anyone who believes they or a friend has been the victim of a date rape drug to immediately contact their local law enforcement agency. On campus, the CSUPD can be reached at (937)376-5111. Victims of any form of sexual assault are encouraged to seek confidential support at the University Counseling Services, 1400 Brush Row Rd, (937) 376-6134.

## **APPENDIX E**

### **TIMELY NOTIFICATION BULLETIN Example**

#### **Possible Threat to the Community "Your Right to Know"**

**Date Incident occurred** \_\_\_\_\_

**Police Policy and Campus Crime Statistics Act of 1998** the University Police are giving notice of a disturbing act of violence reported to have occurred near the:

**REPORTED OFFENSE:**

**SUSPECTS:**

It can be assumed that conditions continue to exist that may pose a threat to members and guests of the community. It is the duty of the institution to warn of possible "dangerous conditions" on or near its campus, and at affiliate organizations off campus; an "affirmative duty" exists to warn persons associated with this University of possible peril at the hands of some

third party or parties. Consider carefully whether your presence at or near this complex while unaccompanied could place you in danger. Please forward this notice to your colleagues and post it on appropriate bulletin boards in your area. If you have any information that might be helpful in this investigation, contact the University police by telephone at (937)376-6368 or in person at Simpson Hall, on Campus Dr.

APPENDIX F

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The Daily Crime Log for Central State University may be viewed by appointment at the University Police Department.

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EXAMPLE

Daily Crime  
Calendar Year 200\_

Criminal Offenses – Main/CSU Dayton Campus

Offense Type**	Year	On-Campus	Residential Facilities (On-Campus Totals)	Non-Campus Property	Public Property	Totals
Murder and Non-Negligent Manslaughter	2005 2006 2007					
Negligent Manslaughter	2005 2006 2007					
Forcible Sex Offense	2005 2006 2007					
Non-forcible Sex Offense	2005 2006 2007					
Robbery	2005 2006 2007					
Aggravated Assault	2005 2006 2007					
Burglary	2005 2006 2007					
Motor Vehicle Theft	2005 2006					

	2007					
Arson	2005					
	2006					
	2007					

**APPENDIX G**

**All Hate Crimes – Main/CSU Dayton Campus**

Offense Type**	Year	On-Campus	Residential Facilities (On-Campus Totals)	Non-Campus Property	Public Property	Totals
Murder and Non-Negligent Manslaughter	2005 2006 2007					
Negligent Manslaughter	2005 2006 2007					
Forcible Sex Offense	2005 2006 2007					
Non-forcible Sex Offense	2005 2006 2007					
Robbery	2005 2006 2007					
Aggravated Assault	2005 2006 2007					
Burglary	2005 2006 2007					
Motor Vehicle Theft	2005 2006 2007					
Arson	2005 2006 2007					

**APPENDIX H**

**SAMPLE**

**Arrest and judicial referrals, Main/CSU Dayton Campus**

**Arrest**

Offense Type**	Year	On-Campus	Residential Facilities (On-Campus Totals)	Non-Campus Property	Public Property	Totals
Liquor Law Violations	2005 2006 2007					
Drug Law Violations	2005 2006 2007					
Illegal Weapons Possession	2005 2006 2007					

**Judicial Referrals**

Offense Type**	Year	On-Campus	Residential Facilities (On-Campus Totals)	Non-Campus Property	Public Property	Totals
Liquor Law Violations	2005 2006 2007					
Drug Law Violations	2005 2006 2007					
Illegal Weapons Possession	2005 2006 2007					

**APPENDIX I**

**SAMPLE**

CENTRAL STATE UNIVERSITY  
Campus Security Authorities  
Jeanne Clery Act Statistics  
Incident & Disposition Referral Report

Date of Incident: \_\_\_\_\_ Time of Occurrence: \_\_\_\_\_.

Location of Crime: \_\_\_\_\_ Provide building name or nearest building if incident occurred outside.

Location:  On-Campus  Residential Hall  Non-campus location  Public Property

Crime Being Reported:  Murder  Manslaughter  Robbery  Burglary  
 Arson  Simple Assault  Liquor Violation  
 Forcible Sex Violation  Non-Forcible Sex Violation  
 Weapons Violation

Disciplinary Action:  Liquor Violation  Drug Violation  Weapons Violation

To whom disciplinary action referred: \_\_\_\_\_ Telephone: \_\_\_\_\_.

Number of arrested for Liquor/Drug/Weapons violation: \_\_\_\_\_.

Hate crime:  Yes  No Based on:  Race  Gender  Religion  
 Sexual Orientation  Disability

Law enforcement agency(s) the incident reported to:  Central State University Police  
 Greene County Sheriff  
 Police Report Number: \_\_\_\_\_.

Please give a brief description of the crime to assist in the proper classification (Example: Underage drinking. Note: List the age and number of individuals detained. Give date of birth for each. Use a separate page if necessary.)

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Name of official receiving report: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_ Email: \_\_\_\_\_

**CENTRAL STATE UNIVERSITY  
Campus Security Authorities  
Jeanne Clery Act Statistics**

**Incident & Disposition Referral Tally Report**

Offense Type	Year	Total On-Campus	Residential Facilities (On-Campus Totals)	Total Non-Campus Property	Public Property	Totals
Murder and Non-Negligent Manslaughter						
Negligent Manslaughter						
Forcible Sex Offense						
Non-forcible Sex Offense						
Robbery						
Aggravated Assault						
Burglary						
Motor Vehicle Theft						
Arson						
Sex Offence Force						
A. Forcible Rape	A [ ]	A [ ]	A [ ]	A [ ]	A [ ]	A [ ]
B. Sodomy	B [ ]	B [ ]	B [ ]	B [ ]	B [ ]	B [ ]
C. Forcible Rape w/Object	C [ ]	C [ ]	C [ ]	C [ ]	C [ ]	C [ ]
D. Forcible Fondling	D [ ]	D [ ]	D [ ]	D [ ]	D [ ]	D [ ]
Sex Offence Non-Force						
A. Incest	A. [ ]	A. [ ]	A. [ ]	A. [ ]	A. [ ]	A. [ ]
B. Statutory Rape	B. [ ]	B. [ ]	B. [ ]	B. [ ]	B. [ ]	B. [ ]
Hate Crime						
A. Race	A. [ ]	A. [ ]	A. [ ]	A. [ ]	A. [ ]	A. [ ]
B. Religion	B. [ ]	B. [ ]	B. [ ]	B. [ ]	B. [ ]	B. [ ]

C. Orientation	C. [ ]	C. [ ]	C. [ ]	C. [ ]	C. [ ]	C. [ ]
D. Ethnicity	D. [ ]	D. [ ]	D. [ ]	D. [ ]	D. [ ]	D. [ ]
E. Disability	E. [ ]	E. [ ]	E. [ ]	E. [ ]	E. [ ]	E. [ ]