

## Strategic Position Review

### Strategic Position Review Questionnaire For Staff Positions

1. Explain why position is relevant to the University at this time.

2. Can the duties and responsibilities be absorbed by another position within your department or division?

3. Explain why the position cannot be eliminated.



## Strategic Position Review

### Hiring Manager/ Search Chair

Name:

Email:

Ext.:

### Direct Supervisor

Name:

Email:

Ext.:

### Department Contact

Name:

Email:

Ext.:

Human Resources

Date Received

### Approval to Post Via [careers.centralstate.edu](https://careers.centralstate.edu)

Director/Dean

Date Received

Area VP

Date Received

VP Administration & Finance/CFO

Date Received

President (If salary over \$100,000)

Date Received

## Strategic Position Review

Complete sections below or attach job description.

### Minimum Qualifications:

### Preferred Qualifications:

### Supplemental Questions: (If necessary)

### Required Documents:

Posting Date: \_\_\_\_\_

Closing Date  
Application: \_\_\_\_\_

Review Start  
Date: \_\_\_\_\_