

POLICY NO. 616

Area: Human Resources

*Original signature on file in the
Office of General Counsel*

Date adopted: September 26, 2002

Certified By: _____

Curtis Pettis, Vice President and CFO
Administration and Finance

Revisions approved: April 26, 2024

Subject: **ANNUAL SALARY INCREASE ELIGIBILITY FOR ADMINISTRATIVE,
PROFESSIONAL AND CLASSIFIED NON-BARGAINING EMPLOYEES**

The University endeavors to provide salary increases whenever possible to recruit and retain employees. Base salary adjustments to salary ranges and employee salary adjustments assist in this endeavor.

The University establishes if and when salary adjustments occur. Eligibility guidelines are established at the time such decisions are determined.